

Cyngor Cymuned Llandeilo Ferwallt
Bishopston Community Council

Minutes

of the meeting of the council held on 27th October 1997
at the Day Room, Murton Green starting at 7.30 p.m.

Present :

Mr N Richards (Chair), Mrs C Cooper, Mr J Dixon, Mrs S Dunce, Mr K Hughes, Mrs S Jenkins, Mr D John, Mr K Marsh, Mr T Ridd Mrs J Thomas and the clerk G Roberts.

1. APOLOGIES for ABSENCE : Mrs. J Lewis

2. MINUTES: The minutes of the meeting held on 28th July 1997 were amended so that

1. the reference on page 3 to the minutes of the meeting of the Finance Committee reads the report of the Finance Committee and
2. the reference on page 4 under item 4 of "Footpaths and Roads" referred to Mr Billy Morris and not as stated.

The minutes were then accepted as a true record of that meeting and were signed by the Chair.

3. MATTERS ARISING and ACTION POINTS

1. Ford in Church Lane

The clerk was instructed to ascertain from Councillor F T Hughes whether any progress was being made in this connection.

Action Point 11/95/1 : the clerk

2. Mansfield Road buses

The clerk reported the favourable outcome of his correspondence with Pennard and Mumbles Community Councils and his contact with Mumbles Chamber of Trade and Tourism. It was agreed that a meeting of representatives of these bodies and of the three representatives of Bishopston Community Council be held at the Day Room on Wednesday 19th November '97 to explore the practicality of organising a regular bus service between Southgate and Mumbles.

Action Point 10/96/7 : the clerk

3. Compilation of a register of documents held by various councillors

Work still in hand

Action Point 10/96/8 : the clerk

4. Follow-up meetings with the Planning Department of CCS

No progress reported. It was agreed that this Action Point should now be cancelled.

5. Funding for footpath maintenance

The letter dated 20th October from Julian Atkins the CCS Rights of Way Officer was noted. After detailed discussion it was agreed that

- a) Mr Atkins be thanked for his offer of assistance with the cost of the work deemed necessary to the hedges bordering specific footpaths. A more detailed response would follow shortly.
- b) The clerk should obtain confirmation from the landowners - Mr Tommy Jones, Bishopston Comprehensive School and the local education authority - that they have no objection to work being undertaken on the hedge bordering footpath 8.

- c) The council should accept the grant offer of 75% of cost of trashing 180 meters of hedge alongside footpath 17.
- d) As the proposed work for footpath 2 as set out in Mr Atkins' letter has already been undertaken and not charged to CCS, the clerk should negotiate with Mr Atkins a funding package to meet the cost of the work on footpath 8.
- e) Up to £300 could be allocated for the up-grading work on footpath 8.

Mr Atkins' comments regarding bridleway 4 were noted.

Action Point 1/97/3 : the clerk

6. Photographs for members' I.D. cards

Six passport-type photographs had been received by the clerk to date. Members who had not complied with the request were urged to have photographs available by the next meeting.

Action Point 4/97/1 : members

7. Pedestrian safety in Mansfield Road

The progress of this work is being monitored.

Action Point 7/97/1 : the clerk

8. Dredging on Helwick Bank

A reply was awaited from Mr Martyn Caton M.P. following the resumption of Parliament

Action Point 10/96/6 : the clerk

9. Name plates for Lime Kiln Bank

No progress observed. Mr F T Hughes to be asked for a report.

At this point, Mr Ridd suggested that Mr Hughes, Mrs Riley and Mrs Colderick be invited to join the council for Christmas refreshments after the December meeting of the council. This was unanimously agreed by those present.

It was agreed that the December meeting of the council be held on Tuesday 23rd December at 7.30 p.m. thus avoiding a clash with the council's Carol Singing evening.

The clerk reported that the Returning Officer at County Hall, Swansea had not received any requests for elections to fill the vacancies arising following the resignations of Mr F T Hughes and Mrs Riley. The council was therefore free to co-opt two members. It was reported that Mr Michael Roberts of Reigit Lane was interesting in being so co-opted.

The importance of receiving a regular monthly report from Mr F T Hughes of proceedings at CCS council meetings affecting the Bishopston Ward was stressed. It was brought to the council's attention that a site meeting had recently been held at the comprehensive school in relation with the application for new tennis courts. The council had not been notified of this meeting by either the Planning Department or by Councillor F T Hughes. If for some reason Councillor Hughes was unable to furnish regular reports, it could be necessary to invite another member of CCS council to report or to attend Bishopston Community Council meetings.

Action Point 10/97/1 : the clerk

4. CORRESPONDENCE

1. Small Landscape Project linked to Gower AONB. CCS offers assistance towards the cost of repairing / restoring small scale landscape features within the Gower AONB and Heritage Coast. After discussion, the following local features were identified as worthy of submission to the scheme :- St Peter's Well, Holt's Field; the chapel at Backingstone Farm; the ford on Church Lane and the old village pound on Barlands Common. The clerk was instructed to inform the CCS Countryside Project Officer, Steve Parry, accordingly.
2. Request from CCS dated 2nd October 1997 for a venue in which the Welsh Office could conduct a public enquiry regarding the definitive map of the footpath between bridleways 1 and 4. In view of the time which such enquiries could take, it was suggested that the Day Room would not be an appropriate location. The clerk was instructed to suggest the Murton Methodist Hall and or St Teilo's Church Hall after consultation with the relevant key holders. The council would naturally wish to be informed of the dates of the enquiry so that it could, if necessary, be represented and could inform local residents.

5. FINANCE

- a) The report of the meeting of the Finance Committee held on 20th October 1997 was accepted.
- b) The issue raised in the letter from the secretary of Elan Vital Wales requesting a reduction in its weekly payment for the use of the Day Room from £16.00 to £10.00 was discussed. The council was informed of the recommendation from the Finance Committee that the original charge should be reinstated with the proviso that if a request were received for a booking which would qualify to be charged at the £16 rate, this other booking would take precedence over an Elan Vital booking. Mr Burn proposed and Mr Ridd seconded that the recommendation of the Finance Committee be accepted. After a lengthy debate, and in view of the fact that the group books two sessions on some Sundays, an amendment was proposed by Mr Dixon and seconded by Ms Jenkins that a letting fee of £13.00 be charged to this group. The amendment was carried.

1. Update of the current financial situation

Mr John spoke to the Financial Statement which had been prepared for this meeting (copy attached). He explained the proposal from the Finance Committee that an amount of £2,200.00 be added from reserves to the "Buildings" budget. Discussion followed regarding the adequacy of the suggested amount and the need to show a division within the "Buildings" budget between Repairs & Maintenance on the one hand and Running Costs of heating, lighting and cleaning. The Finance Committee's recommendation was accepted. It was agreed that the Recreational Facilities Committee should maintain detailed annual budgets and that these budgets should not be exceeded. On behalf of the council, Mr Ridd thanked Mr John for undertaking the work involved in preparing the Financial Statement.

2. Accounts for payment

The following accounts were accepted for payment:

	Net	VAT	Gross
Nova Windows & Doors	218.45	38.23	256.68
Fire Protection Services			161.00
S & R Franks	1,510.14	264.31	1,774.45
clerk's expenses	275.69	14.57	290.26
TOTALS	2,004.28	317.11	2,482.39

6. RECREATIONAL FACILITIES COMMITTEE

Mr Ridd as Chair of this committee spoke to the minutes of that committee's meeting held on 13th October and was able to check that all the arrangements for the Fireworks Display on Wednesday 5th November were in hand.

Mr Dixon reported on a recent meeting at Cardiff which he had attended on behalf of the council relating to the organisation of fireworks displays. A copy of that report outlining legal restrictions on the sale of fireworks, Health & Safety issues and recommendations for the laying and setting off of fireworks is attached to these minutes.

Mrs Dunce agreed to be responsible for organising refreshments for the evening of Carol Singing on 22nd December 1997.

Mr Ridd informed the council that arrangements had been made for part of the playing fields to be used for archery with a fee of £5.00 per practice session having been agreed.

Mrs Dunce declared an interest in this matter but was not required to leave the meeting.

Mr Hughes informed the meeting that he had completed his part of the re-submission of the application for Sportlot funding for the proposed all-weather cricket pitch. The clerk confirmed that he had received the amended application form from Mr Hughes that morning and had provided the details of the council's accounts which were required. However before the application could be returned to Sportslot, he would also have to provide proof of the council's ownership of the land on which the pitch was to be established. This would be done without delay.

7. PLANNING

Details of the following planning applications had been made available to members :-

A. Application 97/1419 : Applicant - CCS Leisure Services Dept. re the Lifeguard Station at Caswell Bay.

Mr Marsh, the council's Planning Officer, recommended no objection but that the following observations should be made :

1. the plans do not include any toilet or washing facilities;
2. the plans do not include any facilities for cooking;
3. the plans do not include any measures to deter access to the flat roof by unauthorised personnel.

B. Application 97/1465 : Applicant - J D Child re felling one oak tree at 90, Manselfield Road covered by TPO 159.

Mr Marsh recommended objection on the following grounds :

1. TPO 159 relates to three trees. T2 was felled after this council had objected to the application for its felling.
2. There are but a few trees of this species in this area.
3. The area is becoming increasingly urbanised as more and more residents are requesting permission to fell trees.
4. The oak tree in question was on site before the house was built and certainly before the current occupancy.
5. The reasons for requesting the felling are considered trivial.

PLANNING (continued)

C. Application 97/1476 : Applicant - R Summers re the erection of a detached garage at Acres End, Caswell Bay Road. Mr Marsh recommended no objection.

The Planning Officer's recommendations were accepted by the council.

Mr Marsh reported that in the case of 44 Hareslade which was being rebuilt without planning permission having been sought, the owner had agreed to submit a retrospective planning application. He was in discussion with the Planning Department of CCS regarding a number of instances of other contraventions of planning guidelines at Hareslade.

Mr Marsh also reported on a seminar for officers and community councils which he had recently attended at County Hall, Swansea relating to the procedures for applying enforcement orders. Papers relating to this seminar are available with Mr Marsh.

13. MILLENNIUM

Mr Hughes reported that a meeting of the Steering Group will be held on Monday 17th November. The meeting will hope to take matters forward whether the community is considering major projects and/or a series of events. The Steering Group consists of Mrs B J Williams of the comprehensive school, Rev Chris Lee of St Teilo's Church and Mr David Jenkins formerly of South Gower RFC.

10. BISHOPSTON PRIMARY SCHOOL

As the council's representative on the primary school's Governing Body, Mr Hughes reported that an inspection of the school had recently been undertaken by the local education authority. Although he had been unable to attend the feed-back meeting for governors, Mr Hughes understood that the outcome of this inspection was relatively positive. There will shortly be a further reporting meeting for parents at which the governors will be present.

Mr Hughes informed the council that medical authorities have predicted that one pupil of the primary school who suffers from leukaemia and bone marrow cancer has only 2 to 3 weeks to live. Parents and staff have raised £550 to enable the pupil to visit Eurodisney and to have other exciting experiences.

8. FOOTPATHS and ROADS

Mr Ridd observed that the road surface between Pyle Corner and Kilfield Road is very poor being pot holed.

Mrs Dunce suggested that the hedge bordering the footpath along the main road from The Glebe to Church Lane needs to be cut back.

Mr Marsh observed that street lighting in Caswell Bay Road and on Northway is already partially obliterated by trees and that the situation will worsen in the Spring when leaves re-appear. He also reported that a road accident at Pyle Corner had demolished the letter box there. Road markings need revision to attempt to avoid a repetition.

The clerk was instructed to write appropriately to the Highways Department of CCS.

9. COMMUNITY WATCH

11. LAND OWNED by BISHOPSTON COMMUNITY COUNCIL

12. CITY & COUNTY of SWANSEA

Consideration of these three agenda items was deferred to the next meeting when they will be taken as the first items for discussion.

The meeting closed at 10.09 p.m.

Cyngor Cymuned Llandeilo Ferwallt
Bishopston Community Council

Minutes

of the meeting of the council held on 24th November 1997
at the Day Room, Murton Green starting at 7.30 p.m.

Present :

Mr N Richards (Chair), Mr B Burn, Mrs C Cooper, Mr J Dixon, Mr K Hughes, Mrs S Jenkins, Mr D John, Mrs J Lewis, Mr K Marsh, Mr T Ridd, Mrs J Thomas and the clerk G Roberts.

1. APOLOGIES for absence : Mrs S Dunce

2. MINUTES of the last meeting :

The minutes of the meeting held on 27th October 1997 were amended so that the reference to 44 Hareslade under PLANNING (continued) on Page 5 was changed to 34 Hareslade.

X The amended minutes were accepted as a true record of the meeting held on 27 October 1997 and were signed by the Chair.

Mr Marsh complained that the practise of issuing Action Points for a number of issues decided at council meetings was not being maintained.

Two vacancies still exist on the council. Mr Michael Roberts of Reigit Lane had declared that he would not be available for co-option to the council as he could have a conflict of interest being an officer of the City & County of Swansea. Members agreed to co-opt Mrs Mabel Matthews of Bishopston Road who currently serves on the Recreational Facilities Committee and Mr Bernard Taylor of Wellfield Road. The Chair, Mr Richards looked forward to welcoming the two co-opted members at the council's December meeting.

Action Point 11/97/1 : the clerk

3. MATTERS ARISING and ACTION POINTS :

1. Reports from City & County Councillor F T Hughes

The council still requires a monthly report from City and County Councillor Mr F T Hughes despite his resignation from the community council. The clerk reported that he had been advised by Mrs Hughes that Mr Hughes had been unwell for the past month and had not been able to attend to the business of the Principal Authority. Members agreed to the suggestion made by Mr Ridd that to avoid placing unnecessary pressure upon Mr Hughes at a time of ill health, the clerk should ask whether he could recommend another city & county councillor who could furnish this council with regular monthly reports of matters affecting this community.

Action Point : 11/97/2 : the clerk

2. Ford in Church Lane

SP The clerk reported that he had raised the question of restoring the condition of the ford with Mr Julian Atkins when discussing another related matter. Mr Atkins had recommended that an approach be made to the Highways Department. This had been done and a response is awaited. The Chair suggested that the clerk also renewed the efforts to enlist the support of CADW.

Action point : 11/95/1 : the clerk

3. Mansfield Road buses

Members had received a report of the meeting held on 19th November and attended by representatives of this and Pennard and Mumbles community councils together with Mr Tony Cottle of Mumbles Chamber of Trade & Tourism and Mrs Janet Hawkes of Hawkes Coaches Ltd. Mrs Jenkins provided members with a further resumé of the meeting.

During the course of the far reaching discussion which followed, Mr Hughes suggested that research had to be undertaken to be sure that any bus service supported by precept funding would be viable. Mrs Cooper suggested that a suitably framed questionnaire gauging possible public demand could be incorporated in the next issue of the NEWSLETTER due to be published in January 1998. It was accepted that the likely partners in the setting up of any form of bus service would be Pennard and Bishopston community councils and Mumbles Chamber of Trade and Tourism and that initially at least any service would probably operate on one day a week only.

Mr Ridd proposed that the council should obtain written confirmation that it was in order that it should allocate public funding to support a venture such as a bus service and that if this were obtained, this council's commitment should not exceed £ 2,000 per annum. This was seconded by Mr Marsh and agreed by members.

A further proposal by Mr Ridd, seconded by Mr Marsh that the council's 3 representatives should form a working party to draw up a suitable questionnaire for the next issue of the NEWSLETTER was also accepted by members.

Mrs Jenkins agreed to explore the costs involved if operators other than Hawkes Coaches were to be engaged.

The next meeting of the various bodies represented on 19th November will take place in January 1998.

Action Point : 10/96/7 : Mrs Lewis, Mrs Jenkins, Mr Hughes and the clerk

Mrs Dunce arrived at 8.10 p.m.

A recently published South Wales Transport timetable was brought to the attention of members. This gives details of an extension to the route of the No 14 bus during the evenings to include Oystermouth, Newton and West Cross. The clerk was instructed to convey to the bus company the council's disappointment that the extension still provided no service for the residents of Mansfield Road. Was this alteration justified following a survey of likely usage ?

Action Point 11/97/3 : the clerk

4. Compilation of a register of documents held by members

This matter is still in hand.

Action Point 10/96/8 : the clerk

5. Funding for footpath maintenance

The clerk reported his discussion with Mr Julian Atkins, the CCS Rights of Way Officer relating to his offer of support towards the costs involved in the maintenance of specific footpaths. Mr Atkins had agreed to redirect the moneys allocated for footpath 2 to the work this council requires undertaken on footpath 8 provided the total cost to the Principal Authority is not increased. Mr Atkins had been informed of the work required on footpath 8 including the dimensions established by Mr Burn. He will report back with final costings.

Action Point 11/97/3 : the clerk

In the meantime, a further offer had been received from Mr Atkins dated 12th November 1997 for a similar path maintenance scheme for the year 1998/99. Mr Burn will draw up a list of footpaths for inclusion in this scheme.

Action Point 11/97/4 : Mr Burn

6. Photographs for members' I.D. cards

Members who had not yet provided the clerk with photographs were urged by the Chair to arrange for this to be done.

Action Point 4/97/1 : members

7. Pedestrian safety in Manselfield Road

The clerk was instructed to ascertain whether the promised traffic survey had yet taken place and if so the findings of that survey.

Action Point 7/97/1 : the clerk

The clerk was also instructed to ensure that missing road signs in Manselfield Road were restored by the Highways Department as soon as possible.

Action Point 11/97/5 : the clerk

8. Dredging on Helwick Bank

The clerk awaited a response from Mr Caton M.P. but had been advised by clerks from community councils at the western extremity of Gower that they had been informed that the dredging company had been given an extension in the period during which it could operate on the bank but no increase in the amount extracted had been permitted.

Action Point 10/96/6 : the clerk

9. Name plates for Lime Kiln Bank

The clerk reported that he had spoken to the officer of CCS concerned with this matter. Notices had been posted in the vicinity of Lime Kiln Bank inviting objections to the proposed naming of the road. The time in which objections had to be made had expired and CCS was now in the process of having the name plates made and erected. However, the CCS officer stated that residents had expressed a preference for Lime Kiln Lane as the name for the road and this is what would appear on the name plates.

Action Point 10/97/1 : the clerk

10. Middlecroft Lane

The clerk had reported that the name plate for Middlecroft Lane had been vandalised. CCS would replace or repair the original if it was still available. It was reported that the name plate was to be found on the property belonging to Mr Beer of Middlecroft Lane.

Action Point 11/97/6 : the clerk

11. Small Landscape Project

The clerk confirmed that the list of local features referred to the minutes of the meeting held on 27th October had been passed to Mr Steve Parry of CCS. This list included the ford in Church Lane.

Action Point 11/97/7 : the clerk

12. Request for a venue for a Welsh Office public enquiry

The clerk confirmed that, as instructed, he had contacted the key holders of Murton Methodist Church Hall and St Teilo's Church Hall in The Glebe and had subsequently passed on their names, addresses and telephone numbers to CCS explaining why it would not be convenient to hold the enquiry in the council's hall. He had also asked to be informed of the dates of the enquiry.

Action Point 11/97/8 : the clerk

6. COMMUNITY WATCH

Nothing to report.

7. LAND OWNED by BISHOPSTON COMMUNITY COUNCIL

Mr Marsh reported that the investigations in this connection were still proceeding.

8. CITY & COUNTY of SWANSEA

Mr Ridd reported that there had been no meeting with community councils since October 1997.

4. CORRESPONDENCE

The clerk read to members a copy of a letter addressed to Mr Greenaway, the Chair of the Governing Body of Bishopston Primary School, by Mr Hughes in which Mr Hughes indicated that he wished to resign as the council's representative on the school's Governing Body. Mr Hughes was thanked by Mr Richards, Chair of the council, for his work in representing the council and reporting the affairs of the school. Mr Marsh proposed Mr Ridd as Mr Hughes' replacement. Mr Hughes seconded the proposal. Mrs Cooper, a parent of pupils at the school, indicated her willingness to represent the council on the Governing Body but withdrew in the light of Mr Ridd's nomination. Mr Ridd accepted. The clerk was instructed to inform Mr Greenaway and also the local education authority.

Action Point 11/97/9 : the clerk

5. FINANCE

a) Finance Committee and Internal Audit

The Chair invited Mr John to talk to the minutes of the meeting of the Finance Committee which was held on 20th October 1997. This Mr John did and referred to the internal audit procedure which had been established and the recommendations made in the auditing group's report dated 18th November 1997. These recommendations, a copy of which had been made available to members, will be discussed at the next meeting of the Finance Committee.

It was noted that although Murton Rovers Football Club were up-to-date in their payments for the use of pitches and dressing rooms, these payments were not being made monthly as requested. The clerk was instructed to write to the club's treasurer to request that the club complied with the council's payment policy.

Action Point 11/97/10 : the clerk

Mr Hughes claimed that the football club was playing matches on Sundays and questioned whether these were taken into account in the club's payments to the council. Mr Richards requested the dates on which these Sunday matches had been played so that he could investigate the matter on the council's behalf.

Action Point 11/97/11 : Mr Hughes

The clerk had provided members with copies of the Summary Statement of Income and Expenditure for the year ending 31st March 1997 which had been accepted by the District Auditor. An explanation of the supporting notes was provided by Mr John and the clerk.

b) Accounts for payment

The clerk provided members with a statement of the present financial position of the council. He drew members' attention to the fact that a VAT repayment amounting to £ 6,676.52 had been received during the past month. This related to the period 1/4/95 to 31/10/97. In future, claims for VAT repayment would be submitted quarterly.

The following accounts were submitted for payment :

		Net	V.A.T.	Gross
Bishopston Primary School	printing of fireworks tickets	20.00		20.00
St John's Ambulance	attending the fireworks display	30.00		30.00
Gerald Davies Ltd.	maintenance contract	1,554.40	272.02	1826.42
J C D Electrical Services	repairs and maintenance	49.00	8.57	57.57
M & M Scaffolding *	supplying scaffolding in Nov. '96	280.00	49.00	329.00
Totals :		1,933.40	329.59	2,262.99

* The account from M & M Scaffolding has been outstanding since it was questioned in November 1996. The clerk had recently received this amended account with an explanation from M & M Scaffolding that a family bereavement had been the reason the contractors had delayed attending to the matter. This account shows a substantial reduction on the original account. All the accounts including that from M & M Scaffolding were passed for payment.

No account has yet been received in relation to the supplying and erecting of scaffolding for this year's fireworks display. Mr Hughes reported that he did not expect this to exceed £250 + V.A.T. The council gave its approval to the payment of an account not exceeding that amount. The Chair and clerk were authorised to draw an appropriate cheque on presentation of the account without waiting for further approval at the December meeting.

9. RECREATIONAL FACILITIES COMMITTEE

a) Change to committee's title

Mr Ridd, as Chair of the Recreational Facilities Committee, reported that the committee was short of two members. It had been suggested that the name of the committee did not reflect accurately the committee's work and deterred local groups from submitting representatives to serve upon the committee. It had been agreed, therefore, at the last meeting of the committee that its name be amended to read "Recreational Facilities and Amenities Committee". This recommendation was now formally submitted to the council on behalf of the committee. Members agreed to the change of title.

*An appropriate proposal to amend Standing Orders will be required
at the next Annual General Meeting of the council.*

b) Change to the name of the building

Mr Ridd went on to explain the proposal to affix a name plate to the side of the building so that users would be aware of its location. Estimates for an appropriate sign were being sought.

This had led the committee to consider the name of the building which was at present referred to as The Day Room. It was felt that this did not fully reflect the nature of the building which included changing rooms, showers, a kitchen and two meeting rooms used by a wide range of village and non village groups as well as families for celebrations such as wedding anniversaries, christenings and birthday parties. The Recreational Facilities Committee recommended the name Bishopston Community Centre should be adopted for the building.

During the discussion which followed Mrs Jenkins explained that, whereas as member of the Recreational Facilities Committee she had accepted the suggestion, on reflection and discussion with neighbours she now had reservations as there was no reference to either Murton or Mansfield in the recommended name.

The recommended change of name was nevertheless accepted by majority voting. A suggestion was put forward that the two rooms which were let to organisations could be nominated the Murton Room (the present Day Room) and the Mansfield Room (now referred to as the Committee Room).

In the meantime estimates ^{for a name plate to be obtained} from a number of contractors including The Forge, Swansea would be obtained.

Action Point 11/97/12 : the clerk

c) Repairs to the roof

The situation relating to the repairs required to the roof of the building was explained by Mr Ridd. Estimates are awaited from a number of contractors. It was expected that the cost would form the basis of an insurance claim.

Action Point 11/97/13 : the clerk

d) Fireworks Display

Mr Ridd reported that this year's very well received fireworks display had resulted in a deficit of £440.17 plus a further possible £250 + VAT for scaffolding. He thanked everyone who participated in the organisation of the display especially Messrs Richards and Hughes who had actually set up the fireworks and organised their lighting. The local St John's Ambulance Brigade had dealt very effectively with the three minor incidents of injury.

Concern had been expressed at the Recreational Facilities Committee regarding the number of people who had evaded paying for tickets for the display despite the efforts of councillors and others. A proposal had been accepted by the committee to recommend to the council that in future the annual fireworks display should be free to spectators on the night, the cost being borne by a charge on the council precept. Mr Ridd invited comments from members.

After some discussion it was agreed that this issue be discussed in detail as an agenda item in the January meeting of the council.

January 1998 Agenda item : - the proposal from the Recreational Facilities Committee that the cost of the annual fireworks display be borne as a charge on the precept and that no charge be made to those attending the display.

e) Cricket funding application

Mr Ridd expressed his concern that at the recent meeting of the Millennium Steering Group it had been stated that Bishopston Comprehensive School had recently acquired a new astro turf cricket pitch which had been used by Murton Village Cricket Club. He questioned the need for the council to be committed to part funding another pitch in partnership with Sportslot.

f) Christmas lights

It was agreed that the usual Christmas tree would be set up in the Day Room during the week beginning 1st December 1997.

The clerk was instructed to write to the police authorities requesting permission to connect Christmas lights at the police house for display in the tree on police grounds at Pyle Corner and for permission to lower the height of the hedge overlooking Pyle Corner at the same time.

Action Point 11/97/14 : the clerk

10. PLANNING

Details of the following planning applications had been made available to members :

A. Application 97/1519 :

Applicant - T L Jones - the erection of a detached garage at 70, Manselfield Road.

B. Application No. 1535 :

Applicant Mrs Dale Dewitt - a rear conservatory extension at 41, Pwlldu Lane.

Mr Marsh declared an interest in so far as the applicant's property backed onto his own.

His offer to withdraw was considered unnecessary.

C. Application No 97/1567 :

Applicant D Thomas - the erection of a detached dwelling house at 31, Hareslade.

D. Application 97/1568 :

Applicant D Thomas - the siting of a residential caravan for a temporary period.

The council's Planning Officer, Mr Marsh recommended that the council should offer no objection to any of these applications although in the case of Application No. 97/1568 he recommended that approval be given for a period of 6 months only in order to encourage the applicant to proceed with the rebuilding of his chalet referred to in Application No 97/1567 without delay.

Members accepted Mr Marsh's recommendations.

Mr Marsh went on to report that a residential caravan was still sited at 39, Hareslade without planning permission. The clerk was instructed to write to the Enforcement Officer at the CCS Planning Dept urging him to enact enforcement procedures in this case without further delay.

Action Point 11/97/15 : the clerk

11. FOOTPATHS and ROADS

Discussion was deferred until the next meeting of the council.

13. MILLENNIUM

Members had before them records of the meeting of the Millennium Committee of 20th October and of the Millennium Steering Group of the 17th November 1997. Mr Hughes explained the reference to the establishment of a green with a tree and bench outside the Joiner's Arms. The clerk was instructed to write to the agents acting for the Duke of Beaufort the land owner after having received a suitable diagram from Mr Hughes to explore the feasibility of such a proposal.

The meeting ended at 9.45 p.m.

Cyngor Cymuned Llandeilo Ferwallt
Bishopston Community Council

Action sheet
following the council meeting on 24th November 1997

	Action / Subject	Responsibility
11/95/1	Ford in Church Lane	clerk
10/96/7	Mansfield Road buses	Working party & the clerk
10/96/8	Compilation of register of documents	clerk
1/97/3	Funding for footpath maintenance	clerk
4/97/1	Members' identification cards	members
7/97/1	Pedestrian safety in Mansfield Road	the clerk
10/96/6	Dredging on Helwick Bank	the clerk
10/97/1	Name plates for Lime Kiln Bank	the clerk
11/97/1	Co-opting two new members	the clerk
11/97/2	Reports from CCS Councillor Hughes	the clerk
11/97/3	Change to South Wales Transport service	the clerk
11/97/4	Footpaths to be included in CCS 1998/99 scheme	Mr Burn
11/97/5	Missing road signs	the clerk
11/97/6	Middlecroft Lane sign	the clerk
11/97/7	Small Landscape project	the clerk
11/97/8	Welsh Office public enquiry	the clerk
11/97/9	Primary School governor representative	the clerk
11/97/10	Monthly payments by Murton Rovers Club	the clerk
11/97/11	Dates of Sunday matches	Mr Hughes
11/97/12	Estimates for name plates	the clerk
11/97/13	Estimates for roof repairs	the clerk
11/97/14	Christmas lights at Pyle Corner	the clerk
11/97/15	Enactment of planning enforcement procedures	the clerk

Cyngor Cymuned Llandeilo Ferwallt Bishopston Community Council

Minutes

of the meeting of the council held on 23rd December 1997
at the Community Centre, Murton Green starting at 7.30 p.m.

PRESENT : Mr N Richards (Chair), Mr B Burn, Mr J Dixon, Mr K Hughes, Mr D John,
Mr K Marsh, Mr T Ridd, Mr B Taylor, Mrs J Thomas and the clerk G Roberts.

APOLOGIES for ABSENCE : Mrs C Cooper, Mrs S Dunce, and Mrs M Matthews

The Chair, Mr Richards welcomed Mr Taylor as a co-opted member of the council until May 1999. Mr Taylor completed the necessary documentation.

MINUTES :

The Vice Chair, Mr Ridd, had a number of suggestion to improve the spelling and style of the minutes of the meeting held on 24th November 1997 which he passed to the clerk. Otherwise the minutes were accepted as a true record of that meeting and were signed by the Chair. For the record Mr Hughes drew the attention of the council that he had been able to allay members' concerns regarding the need to part fund another cricket pitch in association with Sportslot.

MATTERS ARISING :

1. Ford in Church Lane

The clerk reported he had contacted the Highways Dept of CCS, CADW and the Gower Society. He questioned whether an approach should be made to CPRW pointing out that the council had decided not to renew its membership last year. No action to be taken re CPRW. Await outcome of other enquiries.

Action Point : 11/97/2 : the clerk

2. Mansfield Road buses

The clerk reported have learnt of the possibility of funding support from CCS. Mr Hughes suggested that a needs analysis should be undertaken before the council commits itself to any financial support for a service which might prove unviable. It had been agreed that a suitable questionnaire would be incorporated in the forthcoming issue of the NEWSLETTER.

Action Point : 10/96/7 : the clerk and specified councillors

Mr Burn observed that it was necessary to ensure that the present bus service did not deteriorate any further and commented on the conditions of local bus shelters and their surrounds. Mr Ridd offered to undertake a survey of the shelters before any approach was made to South Wales Transport.

Action Point : 12/97/1 : Mr Ridd

3. Compilation of register of documents held by members

No further progress to report.

Action Point : 10/96/8 : the clerk

4. Members' identification cards

No further progress to report

Action Point : 4/97/1 : the clerk

5. Pedestrian safety in Manselfield Road.

The clerk to enquire progress by CCS Highways Department.

Action Point : 7/97/1 : the clerk

6. Dredging on Helwick Bank

The clerk reported his conversation with Mr Martyn Caton M.P. who was also concerned following the announcement in the local press that CCS was apparently not challenging the contractors' application to extend the length of the contract and the amount to be dredged. Mr Caton felt that this could be a misrepresentation of the Principal Authority's view. He understood that Swansea opposed in principle the extension of the dredging contract but that there could have been some confusion in that the authority was waiting the result of a recently commissioned report into the effects of the dredging on Gower beaches. In the meantime, the contractors were to be permitted to dredge until the end of an extended contract period which he understood to be the end of January 1998. Mr Caton promised to investigate the matter further with the relevant Welsh Office ministers.

The clerk was instructed to check what action other Gower community councils were taking and to write to Mrs Vivienne Sugar of CCS and Wyn Griffiths M.P., Minister at the Welsh Office with environmental responsibilities, objecting to any extension in time to the dredging contract or any increase in the amount to be dredged. Copies of correspondence should be passed to Mr Caton.

Action Point : 10/96/6 : the clerk

7. Name plates for Lime Kiln Bank

Matter completed. Remove Action Point.

8. Co-opting two new members

Mrs Mabel Matthews and Mr Bernard Taylor have been co-opted to the council until May 1999. Remove Action Point.

9. Reports from CCS Councillor F T Hughes

Members had before them copies of the response from Councillor Hughes to the clerk's letter dated 3rd December 1997. Councillor Hughes had returned the letter with his hand written comments in which he had complained that this community council had not been represented at meetings between community councils and representatives of the Executive at CCS. This was not accepted by members. The clerk was instructed to reply to Councillor Hughes noting that the meetings to which he referred are of a general nature with the agenda set by CCS. They do not provide an opportunity to obtain information specific to this council area which is the basis of the request to Councillor Hughes.

Action Point : 11/97/2 : the clerk

10. Footpaths to be included in CCS 1998/99 scheme

Mr Burn recommended that the council apply to have 1,000 metres of light trashing and a further 1,000 metres of heavier trashing for local footpath hedges. i.e. to make a general request at this stage - specific stretches of footpath to be nominated later. Agreed.

Action Point : 11/97/4 : the clerk

11. Missing road signs.

No progress to report

Action Point : 11/97/5 : the clerk

12. Middlecroft Lane sign

No progress to report.

Action Point : 11/97/6 : the clerk

13. Small landscape project

No developments to report. Keep matter open.

Action Point : 11/97/7 : the clerk

14. Welsh Office public enquiry

No developments to report. Keep matter open.

Action Point : 11/97/8 : the clerk

15. Primary school governor representative

Change notified to appropriate bodies. Take off Action point

16. Monthly payments by Murton Rovers

Agreement received. Take off Action point.

17. Dates of Sunday matches

Mr Hughes is unable to provide conclusive evidence to substantiate his concerns. Remove Action Point.

18. Estimates for name plates

Estimate from Pro Art received. Mr Billy Morris of The Forge, Clifton Terrace, Swansea to be asked to submit an estimate.

Action Point : 11/97/12 : the clerk

19. Estimates for roof repairs.

Still waiting for revised estimate from Mr Carr. Casey's to be approached.

Action Point : 11/97/3 : the clerk

20. Christmas tree lights at Pyle Corner

Mr Dixon reported that permission had been received too late from police authorities to make fixing possible. Remove Action Point.

21. Enactment of planning enforcement procedures

No response from CCS Planning Department. Agreed that from 1st January 1998, the time taken by departments at CCS to respond should be monitored and, in the event of unreasonable delay, Mrs Vivienne Sugar as Chief Executive or the Chair of the relevant departments be informed of the delay.

Action Point : 11/97/15 : the clerk

CORRESPONDENCE

1. Letter from Gerald Davies Ltd. dated 15th December 1997 confirming that the maintenance contract price will remain at the present rate for the year 1998/99. The clerk was instructed to respond expressing council's appreciation.
2. Letter from The SPORTSLOT Fund dated 15th December 1997 informing that the council's application for funding support towards cost of establishing a new cricket wicket was being recommended for approval. Noted.
3. Letter from CCS dated 3rd December 1997 reporting a complaint relating to noise pollution. Noise levels at the Community Centre will be monitored by CCS and a report submitted to the community council. The clerk reported his conversation with the appropriate CCS officer and with neighbours of the complainant. Letter noted.
4. Letter from SWALEC thanking council for its co-operation over the granting of wayleave to lay cables across part of Mansel Green to Sunnyside. The clerk reported the successful outcome of correspondence between council's solicitor Mr John Moses, and Mr J Evans of Sunnyside, Manselfield Road relating to the covering of an exposed man hole near his property. SWALEC require copies of plans of land owned by this council on Mansel Green in order to calculate fees owed to the council for way leave rights. Mr Marsh will make the plans available.

Action Point : 12/97/2 : Mr Marsh

Mr Evans of Orchard House has asked to be allowed to have access to his property across a strip of council-owned land. Mr John suggested an arrangement whereby permission be granted on condition that Mr Evans assumed responsibility for the regular mowing of the strip of land. Matter to be referred to the Recreational and Amenities Committee.

Action Point : 12/97/3 : the clerk

FINANCE

1. Accounts for payment

The following accounts were passed for payment by the council.

	Item		Net	V.A.T.	Gross
1.	SWALEC	charges	42.01	2.23	44.24
2.	C.C.S.	refuse removal	23.92	4.18	28.10
3.	Hags Play	3 swing seats	283.80	49.67	333.47
4.	Nova Windows	repairs	704.00	123.21	827.21
5.	Gerald Davies Ltd	mulching	213.20	37.31	250.51
6.	S. Wales Photocopiers	service	40.35	7.06	47.41
7.	The Salvation Army	carol service	30.00		30.00
8.	Welsh Water	charges	142.31		142.31
9.	The Audit Commission	96/97 audit fees	519.83	90.97	610.80
10.	British Gas	charges	58.48	2.92	61.40
11.	Clerk's honorarium	Oct. - Dec. '97	550.00		550.00
12.	Clerk's expenses	Nov. + Dec. '97	137.61	17.20	154.81
		TOTALS =	2,745.51	334.85	3,080.26

2. 1998/99 Precept

Mr John reminded members that the meeting of the Finance Committee on 5th January 1998 would result in a recommendation for the Precept for 1998/99. There could be reasons for an increase on the present figure being justified. If any member had any reservations in this connection he or she should inform the members of the Finance Committee before its meeting.

Before closing the meeting, the Chair allowed a brief discussion on the following subject :

TRAFFIC CALMING

Complaints had been received from Mrs Thorburn of Bishopston Road relating to the installation by CCS of a traffic calming measure in Bishopston Road outside her drive. Mrs Thomas confirmed that other local residents had complained to her about the inconvenience they were suffering. Mrs Thorburn had received a letter from City & County Councillor Mr F T Hughes which appeared to implicate this council. Mrs Thomas and Mr Marsh agreed to make arrangements to meet the complainant to explain this council's position and to secure a copy of the letter from Mr Hughes which would then be made available to members.

Action Point : 12/97/4 Mr Marsh & Mrs Thomas

The meeting closed at 9.30 p.m.