

# Cyngor Cymuned Llandeilo Ferwallt Bishopston Community Council

## Minutes

of the meeting of the council held on 27th January 1997

at the Day Room, Murton Green

at 7.00 p.m.

### **Present :**

Mr N Richards(Chair), Mrs C Colderick, Mr J Dixon, Mrs S Dunce, Mr F Hughes, Mr K Hughes, Mr D John, Mrs J Lewis, Mr K Marsh, Mr T Ridd, Mrs C Riley Mrs J Thomas and the clerk G Roberts.

**Apologies** for absence : Mrs S R Jenkins. Mr R Burns had indicated he would be late attending the meeting.

Inspector Martyn Elias of Mumbles Police Station had requested an opportunity to meet the council. In the event, he was unable to attend this meeting but had arranged for P C John Deveron, who is based at Bishopston, to attend in his place. P C Devoran referred to the correspondence between the council and the South Wales Constabulary relating to a possible delay in responding to 999 calls. This followed an incident in November '96 at Northway Garage. P C Devoran explained that all 999 calls made in Wales are, in the first instance, answered at the BT exchange in Bangor, North Wales and that calls are immediately routed to the appropriate nearest police station for action. If, for some reason, the Swansea lines were unable to respond calls would automatically be diverted to Bridgend for action. BT and police personnel are trained to ensure that the least possible delay occurs in ensuring that the appropriate police officers arrive at the scene of the incident which produced the 999 call.

In the case of the particular incident at Northway Garage, P C Devoran reported that Mr Godfrey Jenkins was not now able to recall what he had actually said when he dialled 999 and that the tape which would have carried the call would have been erased and re-used after 30 days unless it was required for a court case or a disciplinary hearing. P C Devoran agreed to a suggestion that callers could give their post codes as an added indication of their addresses.

If a caller were to call Swansea Central police station on 456999 after midnight, these calls are automatically diverted to Bridgend. Otherwise calls to the local station are dealt with locally in Swansea. P C Devoran recommended that if a caller was in doubt whether to dial 999 or 456999, the 999 number should be used.

Comment was made about the speed of traffic through Murton Lane. P C Devoran confirmed that there had been several occasions when the police had had to caution drivers in this respect.

P C Devoran reported that there had been 8 reported crimes in the Bishopston area between 1st and 27th January 1997. These included 1 incident of damage to the primary school, 2 thefts of cars and 2 alleged incidents of "Peeping Toms" in the Whitestone area. There had also been a successful drugs raid locally which was sub judice at present. In this connection, the council was informed that the number of officers attached to the local drugs squad had been increased to 8. Having been told that the council would be glad to hear how it could support the police in its work, P C Devoran left the meeting at 7.32 p.m.

### **Minutes:**

The minutes of the meeting held on 30th December 1996 were accepted and signed by the Chair.

## **Matters arising and Action Points :**

### **1. Ford in Church Lane**

The clerk reported that when discussing another matter with him, the county council Footpaths Officer, Mr Julian Atkins had offered to meet a group of councillors to discuss the way forward. Mr Atkins had agreed that it was necessary to protect the last remaining ford in Gower. The clerk was instructed to arrange a meeting with Mr Atkins. Mr F Hughes explained the difficulty which arose from the fact that the land in question was owned by the Somerset Trust and that it would be necessary to persuade the Trust to transmit it to the community council so that the ford could be designated as a right of way. The county council was hoping to replace the present concrete bridge with a wooden one more in keeping with the surroundings. Further problems arose from the work necessary to ensure that the banks of the stream were sound enough to support the bridge alongside the ford. The clerk confirmed that Mr Atkins had shown that he was aware of these difficulties. Mr K Marsh reported that county council workmen had recently removed part of the railings to the bridge. Mr F Hughes offered to take action to have the railings restored.

Action Point 11/95/1 : Mr F Hughes and the clerk

### **2. Pwll Du car park and gate.**

Mr F Hughes reported that tender documents for the work referred to in last month's council meeting had been issued. However the lowest tender received was greater than the budget for this work. A revised specification had been agreed and it was expected that the work would start in the very near future. Members would monitor progress.

Action Point 2/96/10 : council members

### **3. Traffic calming in Bishopston Road**

Mr F Hughes reported that the public notices and work in this connection were progressing as normal. Members agreed it would be necessary to monitor progress.

Action Point 10/96/1 : council members

### **4. Purchase of photocopier**

The replacement of the present photocopier had been deferred to January '97 for financial reasons. The clerk reported the latest offer of a refurbished photocopier. It was agreed that the group delegated with the task of investigating tenders should meet 6.00 p.m. Friday 31st January to decide which tender to accept.

Action Point 10/96/2 : named group

Mr R Burns joined the meeting at 7.55 p.m.

### **5. Footpath 8**

Still no response from the Education Department at CCS. The clerk was awaiting a response from the headteacher at the comprehensive school requesting that the unsightly gaps in the hedge bordering this path which have been created by pupils breaking through the hedge should be filled with an appropriate barrier. He was instructed to draw Mrs Williams' attention to the security benefit of a properly laid hedge or an unbroken fence.

Action Point 10/96/4 : the clerk

### **6. Dredging on Helwick Bank.**

Situation still to be monitored

Action Point 10/96/6 : the clerk

**7. Bus service for Mansfield Road.**

The clerk will pursue his contacts with Mumbles and Pennard Community Councils, Kittle Residents' Association and the Mumbles Chamber of Trade and Tourism. South Wales Transport to be informed that a survey of level of usage was being undertaken and that its results would be made available to the company in due course.

Action Point 10/96/7 : Mrs Jenkins, Mrs Lewis and the clerk

**8. Compilation of register of documents held by individual councillors.**

Matter in hand.

Action Point 10/96/8 : the clerk

**9. Trimming of tree in Copley Lodge.**

Still no response from CCS. Clerk to pursue matter.

Action Point 10/96/9 : the clerk

**10. Cobble stones at St Teilo's Church.**

No communication received from the church authorities other than an acknowledgement of council's letter of 9th December. Matter to be pursued by the clerk.

Action Point 10/96/11 : the clerk

**11. Guidelines for conservation area.**

The clerk reported his telephone conversation with Nigel Worth, Conservation Officer of CCS and referred to the letter dated 24th January '97 he had received. (Attached to the notice of an additional agenda item for this meeting.) Mr Worth was taking early retirement from CCS for personal reasons. The guidelines the council were seeking had still not been prepared despite the lengthy delay. However, it was hoped that they would be issued by Mr Worth's successor Mr D Turner. The clerk was instructed to obtain a copy of the draft guidelines for Bishopston which were drawn up some time ago and to check progress with Mr Turner if the final document had not been issued by the time of next month's council meeting.

Action Point 10/96/12 : the clerk

**12. Obstructed lampposts.**

The lampposts in question are mainly in Northway with some others obstructed in Caswell Bay Road. Mr F Hughes suggested that until trees were in leaf again, it would not be possible to gauge the level of obstruction. It was agreed that the matter be left outstanding

Action Point 10/96/14 : Mr F Hughes

**13. Recognition of Lime Kiln Bank and Parry's Lane**

The council awaits a response from CCS.

Action Point 12/96/1 : the clerk

**14. Follow-up meetings with the Planning Dept.**

The clerk reported his conversation with an officer at the planning Dept at CCS when he was informed that there was no record of any intention to have follow-up meetings with community councils. Messrs John, Marsh and Ridd expressed disappointment and dissatisfaction that there were not to be further meetings. It was stated that CCS had also undertaken to inform community councils of any impending site visits in their areas. This was not happening. The clerk was instructed to write to the Director of Planning conveying the members' feelings.

Action Point 12/96/2 : the clerk

## **Correspondence**

1. A letter had been received from a number of young people living locally requesting a tarmacadamised area for roller-blading and street hockey. The clerk was instructed to respond commending the young people for their mature approach and to arrange a meeting to discuss their request.

### Action Point 1/97/1 : the clerk

2. Letter from Mrs Pat Ham of 99 Oldway, Murton dated 3rd December 1996, the council's responses to her and the letter to Mrs Marilyn Comley of Idle Acres, Reigit Lane following the clerk's conversation with Mr Julian Atkins of CCS were noted. The clerk was instructed to organise a site visit with Mr Atkins to explore ways of preventing horses being ridden or led along footpaths. This could also take in concerns relating to Footpath 8 and the ford in Church Lane.

### Action Point 1/97/2 : the clerk

## **Finance.**

1. The clerk reported correspondence he had received from M&M Scaffolding relating to an outstanding account originally for £ 380.00, now £496.50 and his response. M&M to be asked again for a breakdown of their original account.

2. An account for £110 had been received from Mr Malcolm Gooding for setting up the council's Christmas lights in a tree outside the police house at Pyle corner. The amount charged was deemed excessive although Mr John confirmed that the same amount had been charged and paid last year. It was agreed that this account be paid and that Mr Gooding be asked to return the lights as the council now had room to store them.

Mrs S Dunce left the meeting at 8.40 p.m.

3. Account for £ 1826.42 including VAT from Gerald Davies Ltd for work in November, December & January. Account to be paid but the contractors asked to confirm that this is the last payment up to 31st March '97 under the present contract and that there will be no change in their contract price for 1997 /98.

4. A bill for expenses amounting to £51.78 relating to supplying food and the purchase of Christmas decorations was received from Mrs C Colderick and approved for payment.

5. The minutes of the meeting of the council held on 13th January 1997 to determine the level of the 1997 / 98 precept were accepted. They were then signed by the Chair.

6. The clerk reported that Mr Mike Hawes of CCS had acknowledged receipt of the council's precept decision and that three equal payments of £ 7,500 would be made by direct debit into the council's account on 30th April, 29th August and 31st December 1997.

7. The clerk was instructed to enquire whether the District Auditor, Mr Iolo Llewellyn, is now able to give his final report following his audit.

8. Mr T Ridd suggested that the amounts in the council's accounts which had been earmarked for its Millennium Fund should be deposited separately in a high interest deposit account i.e. £1,000 from the present balance and a further £1,000 from the first precept payment for 1997 / 98.

9. The value of the council's present deposit account was questioned. Members would explore various options and report their findings to the clerk.

10. It was agreed that Mr D John and the clerk should be funded to attend a forthcoming course relating to local authority finance which will take place on 19th March '97.

## Millennium

The clerk was instructed to ascertain from Mrs J Williams, Headteacher of Bishopston Comprehensive School, whether a decision regarding the school's application to become a community school had been made. It was agreed that the forthcoming issue of the council's Newsletter should include an item informing residents about progress in this matter. It was also agreed that the clerk should write to local organisations informing them of the situation so far.

Mr T Ridd left the meeting at 8.55

Mr K Marsh referred to ACRE (Action for Communities in Rural England) and questioned whether community councils in Wales ought to band together to act together on matters such as Millennium celebrations.

## Planning

Application No. 97/0022

Addition of a pitched roof incorporating a new chimney and rear dormer extension at 4, Mansel Drive, Murton  
Applicants : Mr & Mrs N Barnes

Application 97/0035

Addition of a side porch at 63, Headland Road, Bishopston. Applicant : Mr & Mrs Perrigo.

Application No. 97/0037

Side dormer extension at Panorama, Reigit Lane, Murton. Applicant : Mr J D Jones

Following discussion and having viewed copies of the relevant plans which Mr Marsh had displayed, the council had no objection to any of the proposed developments.

Mrs C Riley raised the issue of the work which was being undertaken at Rock House, Bishopston Road. Mrs J Thomas requested that the council's Planning Officer, Mr K Marsh monitor the demolition of the existing barn/garage and the conservation of the old stone work.

*30/1/95*  
Mr F Hughes reported that there was to be a site visit at 44 Bishopston Road probably on 11th February '97 as CCS had concerns regarding the conservation implications of proposed work at that address.

*Kelly Brys knows about it.*  
Mr D John enquired what was happening at Barlands Quarry. Were the owners intending to leave the site? Mr F Hughes pointed out that if that were the case there would be obligations which the owners would have to meet relating to the condition in which they left the site and even a possibility of having to landscape it first. He would check with the Planning Dept. at CCS. The clerk was instructed to liaise with Pennard Community Council as the quarry came within its area.

## Roads

1. Kissing gate leading from Reigit Lane. The kissing gate which has been installed needs to be adjusted as it does not provide sufficient room for people to walk through it. The clerk was instructed to write to the Commoners' Association accordingly.

2. Mrs Riley reported that whereas the post outside 55 Bishopston Road had been re-erected, it had been knocked down yet again. Mr F Hughes would contact the appropriate officers of CCS.
3. Mr John raised the issue of the street lights outside Murton Chapel which were not functioning. Mr F Hughes reported that SWALEC had been dealing with the matter for some time.
4. When asked whether it would be possible to install lights between Brandy Cove Road and Hareslade, Mr F Hughes doubted very much whether the CCS budget would accommodate this.
5. Complaints had been received about the state of a short section of footpath between Tudor Court and Murton Post Office. At times of bad weather, elderly pedestrians forced to walk in the road way negotiating parked cars felt vulnerable. Mr F Hughes reported that the small stretch of land was in fact owned by the Somerset Trust which was always loath to undertake repairs and maintenance in such cases. However, there was an outstanding court action in which CCS were the defendants and the county council could be found to have a duty to maintain that stretch of footpath.
6. It was reported that many parents were driving into Providence Lane to deliver children to or collect them from school. Footpath 9 enters Providence Lane. The CCS Footpaths Officer to be consulted on appropriate action to deter this practice.
7. Mrs Riley reported that the owner of Bishopston Boarding Kennels at Barlands Common is filling in marshy land at the side of his property and has felled a tree. As this action would require planning permission, the clerk was instructed to contact Mr Kelly Boys, Principal Planning Officer at CCS to alert him of these developments. Pennard Community Council should also be informed of the work.
8. The clerk was instructed to enquire whether CCS Planning Dept. intended to provide funds to community councils for footpath maintenance.

Action Point 1/97/3 : the clerk

### **Community Watch**

Mr Marsh had nothing to report but stated that he would be including information on this subject in the next issue of the council's Newsletter.

### **Recreational Facilities Committee**

The Chair, Mr N Richards made the observation that it had been very embarrassing that the last two meetings of the Recreational Facilities Committee had had to be cancelled as insufficient members had attended to form a quorum despite the newly appointed committee members being present. The issue of the quorum requirements was discussed. Standing Orders are not clear. Mr D John suggested that a third of the RFC membership would be sufficient.

It was agreed to proceed with the acquisition of the "ambulance gate" for Murton Green, the 3 swing seats for the Nursery Park and the 'fridge for the Day Room kitchen without delay i.e. within the current financial year's budget.

### **Ownership of land by the community council.**

Discussion was deferred until the February '97 meeting when Mr K Marsh will report.

### **Bishopston Primary School**

As the representative of the council on the Governing Body of Bishopston Primary School, Mr K Hughes gave a brief report following the recent inspection by OHMCI. The school governors are required to produce an Action Plan addressing issues raised in the inspection report by 28th

February 1997. There had been a mixed reaction from parents at the recent meeting with the governors. Some council members expressed their grave concern at the critical nature of much of the report. Mr R Burns pointed out that the Infant Department of the school had been praised. Mr K Hughes asked that members of the council adopt a positive attitude and to recommend support for the school when discussing the matter outside the council.

It was recalled that in February 1996 the council had responded positively to a request from the school's headteacher for funds to install litter bins. A grant of £250 had been made which would cover the cost of two bins. However it did not appear that the bins had been bought. Mr K Hughes reported that the money was in hand to make the purchase.


Mr F Hughes, Chair of the school's Governing Body, reported that much had been made in the inspectors' report of unsatisfactory financial management at the school. Although he conceded that there was a need to tighten up financial practices and that in the past matters had not always been reported to governors, he stated that the nature of the criticism often related to what he termed as trifling matters.

Mr F Hughes also reported that parents were to be asked again not to drive cars into the school grounds and that the school was considering permanently closing the school gates but with access for pedestrians including prams.

It was agreed that the council should include a report relating to Bishopston Primary School as an agenda item at all future meetings.

The meeting closed at 9.50 p.m.

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Cyngor Cymuned Llandeilo Ferwallt  
**Bishopston Community Council**

**Minutes**

of the meeting of the council held on 24th February 1997  
at the Day Room, Murton Green  
at 7.30 p.m.

**Present :**

Mr N Richards(Chair), Mr R Burns, Mrs C Colderick, Mr J Dixon, Mrs S Dunce, Mrs S Jenkins, Mr D John, Mrs J Lewis, Mr K Marsh, Mrs C Riley Mrs J Thomas and the clerk G Roberts.

**Apologies for absence :** Mr T Ridd.

Mr K Hughes had indicated he would be late attending the meeting.

**Minutes:**

The minutes of the meeting held on 27th January 1997 were amended as follows :-  
Page 5 Millennium - last sentence to read “. . . whether community councils in Wales ought to band together to act on matters such as grants for community halls.”  
The minutes were then accepted as a true record of that meeting and signed by the Chair.

**Matters arising and Action Points :**

**1. Ford in Church Lane**

Mrs Riley, Mr John, Mr Marsh and the clerk had met Mr Julian Atkins, the CCS Footpaths Officer, on Thursday 13th February to discuss a number of issues on site including the ford in Church Lane. Mr Atkins had agreed that every effort should be made to ensure that the ford, the last in Gower not coated in concrete, is maintained in its original state.

The present bridge upstream from the ford is constructed from concrete. Mr Atkins suggested that the city & county council could replace it with a more appropriate bridge built of hard wood. Mr John and Mr Marsh have already replaced the broken wooden rails with metal. Mr Atkins commented that a wooden bridge would incorporate hand rails. The abutments to the bridge need to be repaired and this could also be undertaken by CCS. However, a stumbling point to all this proposed work was the ownership of the land of the ford and the Kittle side of the bridge by the Somerset Trust. Mr Atkins was in correspondence with the trust in an effort to have the small parcels of land transmitted to CCS.

A letter from the community council drawing his attention to the danger caused by the broken footpath surface as it joins the bridge would strengthen his case with the trust.

Action Point 11/95/1 : the clerk

**2. Pwll Du car park and gate**

Mr F Hughes was not present to report progress. Keep on file.

Action Point 2/96/10 : Mr F Hughes



### **3. Traffic calming in Bishopston Road**

Work not yet started. Keep on file.

Action Point 10/96/1 : council members

### **4. Purchase of a replacement photocopier**

The group delegated to explore the most suitable offer for a replacement photocopier had decided to investigate the refurbished machine offered for £400 by Mr Mike Bevan an employee of Konica Peter Llewellyn. Mr K Hughes had reported to the clerk that he had felt unable to pursue the enquiries regarding call-out charges on account of the contract between his employers and Konica Peter Llewellyn. The clerk would make these enquiries and arrange for the machine to be delivered for a trial period.

Action Point 10/96/2 : the clerk

### **5. Footpath 8**

The clerk was awaiting the response of Mrs B J Williams, the headteacher of the comprehensive school.

Action Point 10/96/4 : the clerk

### **6. Dredging on Helwick Bank**

The letter from the Welsh Office dated 22nd January 1997 was noted. The clerk to request that this council be included in any discussion by other Gower councils relating to this matter.

Action Point 10/96/6 : the clerk

### **7. Bus service for Mansfield Road**

The letter from South Wales Transport dated 6th February 1997 reporting the unlikelihood of a service in the near future was read out. The clerk reported his conversations with the clerks of Mumbles and Pennard community councils and read the copy of the letter from Pennard C C dated 18th February 1997 to South Wales Transport supporting our case. He also reported that following the success of its pre-Christmas free bus service linking Pennard and Mumbles via Bishopston, Murton and Mansfield, Mumbles Chamber of Trade and Tourism was exploring the possibility of organising a bus service along that route at least once a week throughout the year.

The clerk was instructed to write to South Wales Transport pointing to the support from Mumbles and Pennard, that it would be necessary for any service to run from Southgate, that many elderly people would use such a service and to enclose copies of the signatures already collected by Ms Jenkins and Mrs Lewis.

It was also agreed that a petition be drawn up ready for the 13th March when CCS officers would be issuing concessionary bus passes at the Day Room. Councillors would be in attendance at the Day Room to invite local residents collecting passes to sign the petition.

Action Point : 10/96/7 : the clerk

### **8. Compilation of register of documents**

Still ongoing.

Action Point 10/96/8 : the clerk

## **Correspondence**

1. Letter from CCS enquiring about the use of a Welsh title by the community council had been responded to appropriately by the clerk.
2. Letter from CCS relating to the issue of concessionary bus passes was noted. It was agreed that the clerk would arrange for leaflets to be available at the Over 60s meeting the following Monday.
3. The invitation to rejoin the Open Spaces Society was noted. It was not felt that any useful purpose would be served by renewing the council's membership.

## **Finance**

1. Account received from Nova Home Improvements amounting to £ 267.31 for recent contract work at the Day Room : passed for payment.
2. Account from Saunders Insurance Services for supplying 30 Neighbourhood Watch street signs amounting to £ 300 : passed for payment.
3. Details of high interest accounts in which to deposit the council's Millennium funds had been received. These will be considered at a meeting of the Finance Committee to be held on Monday 10th March at 6.30 p.m. (immediately before the Recreational Facilities Committee meeting).
4. Payments from Murton Rovers F.C. for the use of pitches are overdue. The clerk was instructed to pursue the matter with Mr David Baddick. He was also instructed to express the council's concern once again to Craig-y-Nos School regarding the usage of pitches by the school in bad weather.
5. The clerk reported the increased usage of the Day Room by societies, groups and for family celebrations. Regular users were now paying monthly in arrears (and being issued with receipts) - a practice which they also found convenient.
6. The repayment of VAT was still awaited.

Mr K Hughes arrived at the meeting at 8.25 p.m.

## **Planning**

Application 97/0169

Erection of a two storey block of 4 flats at the old Shell Service Station, Bishopston Rd.

Applicant : Mr P Bramley

No objection on condition that an element of local stone will be incorporated in the facade. It was suggested that a complaint about the appearance of the site be made to the Department of Environmental Health and a copy of this complaint sent to the Planning Dept.

## **Planning ( continued )**

Application 97/0135

Single storey rear extension at Overways, Reigit Lane, Murton  
No objection.

Applicant : Mr David Lyall

It was noted that there had been no response from CCS regarding the enforcement order issued relating to building work undertaken without authority at 34, Hareslade.

Application 97/ 0069

For the determination of a scheme of conditions for operations and restoration of Barlands Quarry.

Although the bulk of the quarry lies within the Pennard Community Council area, residents of Bishopston are greatly affected by the operations at the quarry whether by noise, dust, increased heavy traffic or the effect of workings on the stream and ford in Bishopston Valley. Mr Marsh read out a letter which the clerk had already addressed to the Planning Department of CCS requesting clarification of a number of issues. Great concern was expressed by several councillors about the environmental impact of continued working at the quarry and all agreed that the conditions of licence should be carefully examined and developments monitored.

The Chair adjourned the meeting to allow Mrs M. Stringer and Mrs Evans, two local residents, to express their serious anxieties. They hoped that as many people as possible would concern themselves about the continuation of the operations at the quarry.

The Chair thanked Mrs Springer and Mrs Evans for their observations and the meeting was resumed. Having heard that Pennard Community Council was to have a meeting, probably with officials if the Planning Dept. the following evening, the clerk was instructed to ascertain the time and place of this meeting and to request permission for Mrs Riley and Messrs John and Marsh to attend on our behalf. The clerk was also instructed to inform CCS that Bishopston Community Council expected to be kept informed of developments and consulted throughout this planning process.

The clerk reported that as instructed he had alerted the planning authorities to the developments at Bishopston Boarding Kennels. CCS will investigate. The council will await the outcome of this investigation

Action Point 2/97/1 : the clerk

## **Roads**

The clerk reported that he had written to the Commoners' Association as instructed to have the kissing gate in Reigit Lane re-hung to facilitate easier access. No reply had been received yet.

Mr John reported that at the recent site tour with the Footpaths Officer, Mr Julian Atkins has offered to install a proper stile at Providence to replace the flimsy construction put there by the land owner.

**Roads ( continued )**

Footpath 14 : Concern had been expressed regarding the dislodging of chippings by rain water cascading down the slope. Mr Atkins had undertaken to look into how CCS could improve matters.

Footpath 9 : CCS will install a gate with a spring next to the kissing gate leading from the primary school onto Bishopston Road. This will enable parents with pushchairs to use the path when taking or collecting their children.

The pavement between Tudor Court and Murton Post Office : No action to date. Mr F Hughes was not present to report progress if any

Action Point 2/97/2 : Mr F Hughes

**Community Watch**

Mr Marsh had nothing to report on this matter but informed councillors that there would be a walk to mark the parish boundary on Monday 5th May (Rogation Day). Unfortunately this clashes with the council's May Fayre.

**Newsletter**

The draft of the Newsletter to be issued in February was discussed. It was decided by a majority of councillors present to include details of the precept for 1997 /98 referring to the average payment per household of £14.17 (a 2% increase on last year).

<b>Recreational Facilities Committee</b>	)	Discussion of these issues
<b>Ownership of land by the community council</b>	)	were deferred to the next
<b>Bishopston Primary School</b>	)	meeting.

The meeting was closed at 10.10 p.m.

The next meeting will be on Monday 24th March at 7.30 p.m.

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SK11/10/96  
06 February 1997

Mr G Roberts  
Clerk to the Council  
Bishopston Community Council  
14 Eastlands Park  
Murton  
Bishopston  
SWANSEA SA3 3DQ

The South Wales Transport Co Ltd  
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Dear Mr Roberts

**Bus service to and from Manselfield Road, Murton**

Thank you for your letter of 04 February concerning the possibility of a service to Manselfield.

Unfortunately trying to introduce this service has proved a lot more difficult than I first envisaged.

We are introducing service changes from 03 March and as part of these changes I have tried to alter Service 14 such that it could serve Manselfield. Unfortunately because of other changes taking place at the same time it has not proved possible to do so. I will however bear this problem in mind as I do know that there is a demand, albeit small, for a service to Manselfield.

Yours sincerely

A handwritten signature in black ink, appearing to be 'R' with a long horizontal stroke extending to the right.

P R F HEATH  
Commercial Director - Swansea

Cyngor Cymuned Llandeilo Ferwallt  
Bishopston Community Council

Minutes

of the meeting of the council held on 24th March 1997  
at the Day Room, Murton Green  
at 7.30 p.m.

**Present :** Mr N Richards (Chair), Mr J Dixon, Mrs S Dunce, Mr F Hughes, Mr K Hughes, Mrs S Jenkins, Mr D John, Mr K Marsh, Mrs C Riley, Mrs J Thomas and the clerk G Roberts.

**Apologies for absence :** Mrs C Colderick, Mrs J Lewis, Mr T Ridd.

As Inspector Brian Jones and P.C. John Devoran had arrived, Mr N Richards invited them to address the council. Inspector Jones explained that he was shortly to succeed Inspector Martyn Elias as the officer in charge at Mumbles Police Station with responsibility for the policing of Mumbles and most of Gower. Sgt. Phil Davies will be in overall charge of this area and P.C. Devoran will continue as the community officer for Bishopston. Among other matters, Sgt Davies will be responsible for the deployment of additional officers required for any special events.

Inspector Jones stated that he was interested in identifying the particular problems and the consequent policing needs in Bishopston and in formulating an appropriate Action Plan. He would report progress to the community council. It was important, he said, that the community council also identified what it perceived to be its policing needs so that the police and council could work in partnership.

Inspector Jones offered to attend the April meeting of the council and it was agreed that the clerk would contact Inspector Jones accordingly a week beforehand.

A general discussion ensued relating to various incidents which had occurred in the locality recently. In response to questions raised by Messrs F Hughes and K Marsh, Inspector Jones explained the different response levels which the police are required to operate depending on the nature of calls for assistance. He offered to arrange a visit for interested members to the Central Police Station in Swansea to view how the communication system operated.

After having been thanked for their attendance by Mr Richards, the police officers left.

Mr R Burns arrived at 8.00 p.m.  
The full council meeting began at 8.00 p.m.

**Agenda :**

The chair asked that an additional item be added to the agenda as follows :-

Ratification of the contract between the council and the clerk, Mr G Roberts. This was accepted.

**Minutes:**

The minutes of the meeting held on 24th February were accepted as a true record of that meeting and were signed by the Chair.

**Matters arising :**

Because of a lack of time, certain matters which had appeared on the agenda for the meeting on the 24th February 1997 had not been discussed at that meeting. The Chair decided to address these issues first.

### **Newsletter**

The edition intended for February had been issued dated March 1997. Referring to the item in that edition relating to the 1997/98 precept, Mr John took the opportunity to draw members' attention to the fact that despite that precept being an increase on the previous year the local charge had, in fact, gone down.

Mrs Riley reported that some local residents had misunderstood the reference to administration costs in the council's expenditure forecast and had thought that councillors received payment for their membership of the council !

The draft copy of the April edition of the Newsletter prepared by Mr Marsh was discussed and appropriate amendments made. It is hoped to distribute this edition of the Newsletter in 2 to 3 weeks' time. Mr F Hughes announced the dates of the CCS Rubbish Amnesty in April. Mr Richards suggested that the free advice service offered by the Inland Revenue should be included in the April edition.

### **Recreational Facilities Committee**

Matters arising from the minutes of the meeting of that committee dated 10th March 1997.

#### **Maintenance contract : Gerald Davies Ltd.**

The suggestion made by Mr John for dealing with the contractors' accounts was accepted.

The Chair then asked for a discussion of the issue which had arisen from this item i.e. a clarification of the plenary powers for budget expenditure by sub-committees.

Mr Dixon suggested that councillors attending to sub-committee matters should be given a specific spending limit. After some discussion, it was proposed and seconded by Messrs F Hughes and R Burns respectively that while expenditure by councillors on day-to-day consumables be permitted, any other expenditure should be submitted to the full council for approval. This was agreed.

It was also agreed that there be an agenda item for the next meeting of the Recreational Facilities Committee to prioritise spending commitments.

#### **Nursery Park**

Mrs Thomas reported on a recent meeting between herself and William Sked at the Nursery Park which was also attended by the clerk. This arose from his invoice for £312.50 and concerns expressed at the apparent lack of contract work undertaken by Mr Sked other than litter clearance. Mr Sked had admitted that much of the work had been overlooked because of the recent developments relating to Holt's Field where he lived.

After discussion it was agreed that Mr Sked be invited to resubmit his invoice in the light of work which had been done. Mr Sked's contract is due to expire on 31st March, 1997. It was suggested that an advertisement for a new contractor be made in local shops with a copy to Mr Sked. If no response is received, Mr Sked would be invited to attend to the contract work on a monthly basis.

Action Point 3/97/1 : the clerk

#### **Budget**

Prices for additional chairs for the Day Room had been received. It was agreed that Mr Marsh would investigate the type of chairs available at Bridgend Office Suppliers and Office World in Llansamlet.

Action Point 3/97/2 : Mr K Marsh

Cyngor Cymuned Llandeilo Ferwallt  
Bishopston Community Council

Minutes

of the meeting of the council held on 28th April 1997  
at the Day Room, Murton Green at 7.00 p.m.

**Present :** Mr N Richards (Chair), Mrs S Dunce, Mr K Hughes, Mrs S Jenkins, Mr D John,  
Mrs J Lewis, Mr K Marsh, Mrs C Riley, Mrs J Thomas and the clerk G Roberts.

**Apologies for absence :** Mrs C Colderick and Mr F T Hughes.

The Chair, Mr N Richards, had received from Mrs Colderick a letter of apology for her absence at this meeting which explained that due to family commitments, she would not be able to attend the May and June meetings of the council or of the Recreational Facilities Committee. In the circumstances, Mrs Colderick felt she had to tender her resignation as a community councillor. Members expressed their regret at the prospect of losing such a long serving member of the council. It was agreed that the Chair would discuss the matter further with Mrs Colderick on her return home from Mid Wales.

**Agenda :** It was agreed that the following be added to the published agenda for the meeting :-

To Item 5. Finance add 3. recommendations for payment.

After Item 6. Planning, the council will discuss

- The Annual General Meeting
1. Date and time
  2. Amendments to Standing Orders

**Minutes:**

The minutes of the meeting held on 24th March 1997 were accepted as a true record of that meeting and were signed by the Chair.

**Matters arising and Action Points:**

**1. Ford in Church Lane**

A report from M J Workman the Public Rights of Way Officer for CCS relating to the proposed dedication agreement for a public footpath off Church Lane, Bishopston were brought to the attention of the council. It was agreed that such an agreement would strengthen the council's argument for the restoring the ford in Church Lane. CCS were to be congratulated on the speed with which this agreement was being reached but it should be emphasised to CCS that the prime concern of the community council at this stage is the restoration of the ford. The clerk was instructed to write accordingly to CCS and to enquire whether it would be possible to replace the present bridge over the stream with a stone built construction rather than the hard wood bridge proposed by CCS. CADW should also be asked again to support the community council in its efforts to have the last traditional ford in Gower restored.

Action Point 11/95/1 : the clerk

Mr R Burn joined the meeting at 7.20 p.m.

**2. Pwll Du car park and gate**

The work appears to have been completed. However, a local resident injured herself recently while attempting to negotiate her way under a horizontal bar at the entrance. Councillor F T Hughes to be asked to investigate whether some adjustment to this bar was possible.

Action Point 2/96/10 : Mr F T Hughes



**3. Traffic calming : Bishopston Road**  
Matter in hand. Action Point discharged.

Mr J Dixon joined the meeting at 7.25 p.m.

**4. Replacement of photocopier**

Completed as per the council meeting on 24th March 1997. Action point discharged

**5. Footpath 8**

The clerk reported that he had been in contact with Mrs Williams, Headteacher of Bishopston Comprehensive School who had been informed of residents' concerns regarding the condition of the hedge bordering the footpath and the school grounds. Mrs Williams was already in correspondence with the education authority about this matter which had a security implication where the school was concerned. She asked that the community council also write to the education authority to lend weight to her request for the repair or replacement of the hedge. This has been done. We await developments.

Footpath 15 is an extension of Footpath 8. Rubbish has been dumped at the Bishopston Road end of this footpath. The clerk was instructed to inform the Environmental Health Officer of CCS of the matter.

Action Point 10/96/4 : the clerk

**6. Dredging of Helwick Bank**

The clerks of the various community councils on Gower are aware of our interest. No developments have been reported by them. It was suggested that the new Member of Parliament should be contacted after Polling Day, 1st May, to make him aware of our concerns in this matter and that the retiring M P, Mr Gareth Wardell, should be thanked for his efforts on the council's behalf.

Action Point 10/96/6 : the clerk

**7. Mansfield Road Buses**

14 sheets of signatures requesting a bus service to Mumbles have been collected. Copies of these should be sent to the South Wales Transport Co. to demonstrate that there is a demand for such a service despite the company's comments to the contrary in the Press recently. The survey shows that a weekend service is essential. The bus company should be asked to give an indication of the costs involved in providing a regular bus service from Southgate to Mumbles and the subsidy level it would normally expect. Pennard and Mumbles Community Councils and Mumbles Chamber of Commerce and Tourism should be reminded of this issue and their continuing support sought.

**8. Compilation of register of documents**

In hand.

Action Point 10/96/8 : the clerk

**9. Cobble stones at St Teilo's**

Action Point to be discharged

**10. Guidelines for conservation area status**

Still awaited from CCS. Relevant officer to be reminded. Councillor F T Hughes to be asked to investigate.

Action Point 10/96/12 : the clerk

### **11. Naming of Lime Kiln Bank and Parry's Lane**

The clerk reported his conversation with an officer in the relevant department of CCS who was contacted after no reply had been received a month after the clerk had written about this matter. It was claimed that the name plate for Murton Green would be erected shortly but that the name plates for Lime Kiln Bank and Parry's Lane would have to wait their turn in a long list of requests for name plates across Swansea. He had pointed out that some roads such as Pyle Court had had name plates erected as soon as they had been adopted. The clerk offered to write yet again to pursue this matter. Mr K Hughes reported that the Manselfield sign had been missing from the Newton end of Manselfield Road for some time.

Action Point 12/96/1 : the clerk

### **12. Follow-up meetings with the CCS Planning Department**

Members agreed that regular follow-up meetings with this department as had been promised were required.

Action Point 12/96/2 : the clerk

### **13. Deterring horse riders from using footpaths**

The clerk reminded the meeting that the Rights of Way Officer had agreed to investigate the erection of suitable barriers by CCS to achieve this aim.

Action Point 1/97/2 : the clerk

### **14. Barlands Boarding Kennels**

The relevant officer of CCS had been alerted about the developments at this site and had taken appropriate action. Action Point discharged.

### **15. Pavement alongside Murton Post Office**

The council will await the outcome of the attempts by CCS to establish responsibility for this strip of land.

Action Point 2/97/2 : Mr F T Hughes

### **16. Nursery Park contract**

The council is waiting for Mr Sked to resubmit his account.

Action Point 3/97/1 : the clerk

### **17. Gardens in Bloom 1997**

This replaces the former Best Kept Gardens annual competition. The Chair announced that a sum of £89.55 remained of the amount collected to mark Mr Harry Maslin's retirement as clerk. He would contact Mr Maslin to sound him out on the suggestion that the sum be put towards a trophy for this event.

Action Point 3/97/3 : Mr N Richards

### **18. Barlands Quarry**

There had been no developments. The clerk had asked the National Trust to let him know when a site visit by the Trust was to take place but had received no reply. He would contact the Trust again. Rubbish was being dumped at the entrance to the quarry and near the boarding kennels. The Environmental Health officer should be informed and the contractors, Cuddy Ltd, asked to take measures to stop the practice.

Action Point 3/97/4 : the clerk

7. The rates demand for the current year had been received. It was noted that this had been addressed to the former clerk. The present clerk advised that he was constantly advising various departments of CCS and other bodies of the change of clerk and address for correspondence. It was suggested that the rates be paid by Direct Debit if this was not already the case.

Action point 4/97/2 : the clerk

8. A request for financial assistance from Childline had been received. The council's constitution prevents any such contribution.

9. Details of a meeting at Port Talbot Fire Station to learn about the operations of the Mid and West Wales Fire Authority had been received. It was decided not to send a delegate.

10. A request for financial assistance received from the Friends of the Young Disabled had been received. This cannot be met.

11. A Public Rights of Way - Draft Milestones Statement had been received from CCS. It was agreed that members would need time to read this document which should be discussed at the next meeting of the council

Action Point 4/97/3 : members

12. Letter from Michael Harris Insurance Services Ltd in connection with the council's insurance cover had been received following a meeting between the clerk and Mr Harris when an up-to-date inventory of the council's property and equipment had been made. As a consequence the council's insurances would be amended appropriately. In relation to the Public Liability insurance, it was suggested that all the various areas of land owned by the council should be specified to ensure adequate cover.

Action Point 4/97/4 : the clerk

## Finance

### 1. Update of current position

The clerk presented details of the income and expenditure for the first quarter of 1997. (Details attached). The totals for each month are as follows :-

	Income	Expenditure
January '97	£672.00	£1988.20 gross
February '97	£1110.61	£653.98 gross
March '97	£362.00	£1410.80 gross

The balance in the council's current account with Lloyds Bank was £8889.13 at 20th April 1997. (The clerk has arranged with the bank to be supplied with a monthly statement on the 20th of each month in readiness for the council's meetings.)

## **2. Recommendations regarding the Millennium Fund.**

Information requested from Lloyds Bank in connection with various deposit accounts were to hand. It was agreed to deposit £5,000 from the council's current account into the bank's 30 Day Savings Account.

## **3. Accounts for payment**

1. Detailed expenses for cleaning materials from the caretaker Miss Jean Hutchings amounting to £7.21. Passed for payment.
2. Account from British Gas for the period 31/12/96 to 19/3/97 amounting to £172.03. It was suggested that arrangements to pay by direct debit should be made.

It was agreed that the Finance Committee of the council should meet briefly on Thursday 1st May at 6.30 p.m. at the Day Room.

## **Planning**

The following decisions were made by the council :-

1. Application No. 97/0635 re 19 Hareslade - applicant N Chisholm - to renew a roof to include a front veranda and loft space. Object on the following grounds
  1. The proposed work creates a first floor which is contrary to the guidelines for Hareslade (emphasised by the proposed fixed internal stairway).
  2. The windows to the east and west of the property will overlook the adjoining properties including a bedroom in the property to the west.
  3. The application does not indicate a re-building. It was questioned whether the existing rafters would be strong enough to support the proposed roof.
2. Application No. 97/0399 re 21 Oldway - applicant I Brown - to erect a single width detached garage. No objection.
3. Application No. 97/0409 re Pinetops, Caswell Bay - applicant Ms P Jackson - a new pitched roof incorporating 2 front dormer extensions and a new balcony. No objection in principle. However the council strongly recommended that the two proposed dormers be of the same type of roof in material and colour as the proposed main roof.
4. Application No. 97/0480 re Glyn Ceiach Farm, Pwll Du Lane - applicant Mrs Evans - erection of an agricultural storage building. No objection - the building will be positioned against a hedge to the Northwest of the house. There is no requirement to apply for planning permission in this instance.

Mr K Marsh drew the council's attention to the following apparent breaches of planning regulations :-

Planning application No. 96/0028 re 4 Pyle Road - P Arnold The work which has been undertaken does not comply with the planning permission which was granted.

Planning application No 96/4242 re Ffynon Canthed, Caswell Bay - S Bailey the wall being built appears to be higher than the permitted height of 1.8 meters and a new garage is being constructed.

### **Planning continued**

In addition, the situation at Hareslade requires investigation by the Planning Department of CCS

Mr Marsh cited the following :-

A mobile home has been introduced to the rear of No 9 Hareslade and occupied by the person rebuilding No 39. Has planning permission been sought for either the home or the rebuilding ?

A mobile home has been introduced at no 30 Hareslade ( with the resultant damage to the hedge nearby ) Has planning permission been sought ?

It is believed that an enforcement order had been proposed because of a contravention of planning permission at No 34 Hareslade. The tenant claims that the local councillor is ware of the matter. Mr Marsh urged that the Planning Department be urged to implement the enforcement order as otherwise other property occupiers would assume that planning agreements could be flouted. The clerk was instructed to write accordingly to CCS.

Action Point 4/97/5 : the clerk

### **Annual General Meeting**

It was agreed that the council's Annual General Meeting be held in the Day Room on Thursday 13th May starting at 7.30 p.m.

The following amendments to the council's Standing Orders were adopted for recommendation at the Annual General Meeting :-

1. that the title of the Recreational Facilities sub committee be changed to the Recreational Facilities Committee.
2. that the quorum for a meeting of the Recreational Facilities Committee shall be any four members of that committee
3. that the quorum for the Finance Committee and the Newsletter Committee shall be any two members of each committee.

It was proposed by Mr K Hughes and seconded by Mr K Marsh that all councillors should sit on one of the three committees. Carried.

### **Roads**

Nothing to report. It was agreed that in future this agenda item should also relate to footpaths.

### **Community Watch**

Mr Marsh reported that he had requested from the police authorities details of the number of resolved crimes for the calendar year 1996.

### **Recreational Facilities Committee**

In the absence of the Chair, Mrs Colderick, Mr N Richards had been elected to chair the last meeting of this committee on 14th April 1997. He reported to the council on the committee's deliberations as recorded in its minutes.

The Chair closed the meeting at 10.10 p.m. suggesting that the council's next meeting on 27th May should start with item 10 of this evening's agenda.

Cyngor Cymuned Llandeilo Ferwallt  
Bishopston Community Council

Minutes

of the meeting of the council held on Tuesday 27th May 1997  
at the Committee Room, Murton Green at 7.30 p.m.

**Present :** Mr J Dixon, Mr K Hughes, Mrs S Jenkins, Mrs J Lewis, Mr K Marsh,  
Mr T Ridd, (Vice Chair), Mrs J Thomas and the clerk G Roberts.

**Apologies for absence :** Mrs C Colderick, Mrs S Dunce, Mr D John, Mr F Hughes,  
Mr N Richards (Chair) and Mrs C Riley.

In the absence of Mr N Richards, Mr T Ridd assumed the chair for the meeting.

**Minutes:**

The minutes of the Annual Meeting of the council held on Tuesday 13th May were accepted as true record of that meeting and were signed by the Chair.

The minutes of the meeting on the 28th April were amended at page 2 - matters arising No 5 Footpath 8 - The penultimate sentence to start "Footpath 50 is an extension of Footpath 8 . . ." The minutes were then accepted as a true record of that meeting and were signed by the Chair.

**Matters arising and Action Points from the meeting on 28th April :**

**1. Ford in Church Lane**

The clerk was instructed to write again to CADW to elicit that body's support for the restoration of the ford.

Action Point 11/95/1 : the clerk

**2. Pwll Du car park and gate**

Matter to be left outstanding. It is hoped that some adjustment may be made to the horizontal bar at the gate.

Action Point 2/96/10 : Mr F Hughes

**3. Footpath 8**

The matter would be kept on file for the time being.

Action Point 10/96/4 : the clerk

**4. Dredging on Helwick Bank**

The clerk reported that he had not been notified of any further developments by the clerks of other Gower community councils with whom he was in contact.

Action Point 10/96/6 : the clerk

**5. Mansfield Road buses**

This matter to be kept on file awaiting developments. The clerk was instructed to remind South Wales Transport of the council's concern, to ask Mumbles and Pennard Community Councils to re-iterate their support sending them copies of the petitions signed by local residents and to ascertain from Mumbles Chamber of Commerce and Tourism how much it cost the chamber to hire buses over the Christmas period.

Action Point 10/96/7 : the clerk

#### **14. Gardens in Bloom 1997**

The council waited to hear from Mr Richards on his return from holiday regarding the suggested use of the Harry Maslin retirement fund for the purchase of a trophy. Mr Ridd and the clerk had prepared a draft letter to local residents informing them of the event. A number of changes were agreed. 1,500 copies of the revised letter will be produced and distributed as soon as possible. It was suggested that the Evening Post be invited to photograph and report the event.

Action Point 3/97/3 : Mr Richards and the clerk

#### **15. Barlands Quarry**

There had been no recent developments. The clerk had informed the contractors and the Environmental Health officer of CCS of the dumping of rubbish at the entrances to the quarry.

Action Point 3/97/4 : the clerk

#### **16. Gower Society Jubilee**

It was agreed that Mrs Dunce be asked to arrange for photographs of the carnival to be taken. Photographs of gardens participating in the Gardens in Bloom could be offered to the Society.

#### **17. Identification cards for councillors**

It was agreed that members should bring passport photographs of themselves to the next council meeting.

Action Point : 4/97/1 : members

#### **18. Payment of rates by Direct Debit**

The necessary documentation had been requested from CCS.

Action Point 4/97/2 : the clerk

#### **19. Public Rights of Way - Draft Milestones Statement**

It was suggested that Mr Burn be asked to draw up a policy document on behalf of the council in connection with footpaths within the council's area. The draft statement was at present with Mr John who would be asked to provide a digest of the document's contents for the next meeting.

Action Point 4/97/3 : Messrs Burn and John

#### **20. Insurance**

The clerk reported that the preparation of the necessary endorsements were in hand.

Action Point 4/97/4 : the clerk

#### **Correspondence**

1. Letter dated 12th May from the Planning Department of CCS responding to a number of issues raised was read to the meeting and its contents noted.

2. Letter from the comprehensive school requesting support for lottery funding for improved tennis courts at the school. It was agreed that the submission be supported subject to the normal planning regulations. The school should be asked to confirm that the tennis courts would be available for community use and informed of the council's own application in conjunction with Murton Village Cricket Club for funding for cricket facilities. The clerk was instructed to prepare a response which should be submitted to the Chair, Mr Richards, for information and approval.

**1. Financial update :** The provisional statement of accounts for 1996 / 97 prepared by the clerk was explained and accepted. The revised auditing procedure was described by the clerk. The Notice of Audit for the year ending 31st March 1997 had been received from the Audit Commission. The accounts and related documents are to be made available to the auditor at 10.00 a.m. on 25th July and the clerk or chairman are to attend the audit at the Guildhall on 15th August at 9.15 a.m.

**2. Millennium Fund :** Mr K Hughes was still awaiting confirmation of rates of interests from Investec and the income likely to accrue from the council's proposed investment.

**3. Accounts for payment :** It was confirmed that the following accounts be paid : -

1. District Audit - £ 921.20      2. William Sked - £ 200      3. Water Bill - £87.56

### Planning

The following decisions were made by the council :-

1. Application No. 97/0559 re Sunnyside, Manselfield Road, applicant Mr & Mrs J Evans  
Two storey side extension, first floor side extension and single storey rear extension  
No objection however, the council requested that

1. the existing foul drain be brought up to standard and the inspection chamber taken off community council land. and
2. building materials and the parking of vehicles be kept within the curtilage of the premises.

2. Application No. 97/0607 re 30, Oldway, Bishopston applicant Mr & Mrs Robinson  
Rear conservatory extension.      No objection

3. Application No. 97/0611 re 3, Manselfield Road, Murton applicant Dr A T Price  
Erection of a single side extension and rear porch      No objection

### Footpaths and roads

Mr Dixon reported that the footpath alongside Manselfield Road near the telephone box at the mouth of Miles Lane was dangerous. There is no clear division between the highway used by vehicles and the footpath for pedestrians. He enquired whether it were possible for the footpath to be upgraded or a kerb to be installed to indicate the division between the pedestrian and vehicular areas. The clerk was instructed to write to the Highways Department of CCS requesting it to inspect the site with a view to improving it for pedestrians.

Mr Marsh reported that the footpath at the rear of Brandy Cove Road and Pwll Du Lane needed to be cleared of vegetation. The clerk was instructed to write accordingly to the Highways Dept. The amount of litter still to be found on footpaths bordering the schools was commented upon. The suggestion of a litter pick by school pupils and councillors was noted for future discussion.



Cyngor Cymuned Llandeilo Ferwallt  
**Bishopston Community Council**  
**Minutes**

of the meeting of the council held on 30th June 1997  
at the Day Room, Murton Green at 7.30 p.m.

**Present :** Mr R Burns, Mr J Dixon, Mrs S Dunce, Mr K Hughes, Ms S Jenkins, Mr D John, Mrs J Lewis, Mr K Marsh, Mr T Ridd, Mrs C Riley, Mrs J Thomas and the clerk G Roberts.

**Apologies for absence :** The Chair - Mr N Richards and Mr F Hughes.

In the absence of Mr Richards it was agreed that, as Vice Chair of the council, Mr Ridd would occupy the chair for this meeting.

**Agenda :** It was agreed that an additional item relating to the newsletter should appear after Item 15 on the agenda to this meeting and that the minutes to the meeting held on the 12th June be added to item 2.

Mr Ridd enquired the situation regarding the vacancy to the council following the resignation of Mrs Colderick. The clerk reported that the appropriate notice had been issued dated 19th June 1997 and displayed on the council's notice boards and in the Day Room. To date, the Returning Officer at County Hall had not received any request for an election. Such a request had to be received in writing from ten electors within 14 days of the date of the notice after which the community council was entitled to fill the vacancy by co-option.

**Minutes:**

The minutes of the meeting held on 27th May and the additional meeting held on the 12th June 1997 were accepted as a true records of those meetings and were signed by the Chair.

**Matters arising and Action Points:**

a.) arising from the meeting on 12th June : **The consultation of community councils by CCS.**

The response received from the Director of the Environmental Health and Trading Standards Department to the council's letter dated 13th June addressed to the Chief Executive of CCS, Mrs Vivienne Sugar, does not address the questions raised in our letter. The clerk was instructed to press the Chief Executive for a response on the general principal of consultation.

b.) arising from the monthly meeting on 27th May :

The clerk was asked to report on those action points for which he was responsible following that meeting.

**1. Ford in Church Lane**

The council is still waiting for a response from CADW. However, Mr Julian Atkins of CCS has already indicated that it is his intention to recommend to CCS that the ford be reinstated to its original condition i.e. without any tarmac or concrete.

Action Point 11/95/1 : the clerk

## **2. Pwll Du car park and gate**

The work has been completed. The subsequent vandalism damage will presumably be put right by CCS. No further action required by this council.

## **3. Footpath 8**

The footpath still needs to be cleared. The clerk to write to Julian Atkins asking CCS to cut back overgrown hedges.

Action Point 10/96/4 : the clerk

## **4. Dredging of Helwick Bank**

No further information from the west Gower community councils. They have undertaken to inform the clerk of any developments. Matter to be kept on file for the time being.

Action Point 10/96/6 : the clerk

## **5. Mansfield Rd. Buses**

The clerk reported that South Wales Transport had indicated that the company was looking into the possibility of a bus service to from Pennard to Mumbles via Mansfield Road but was still not convinced about the viability of such a service. Mumbles and Pennard community councils had been asked to re-iterate their support for the service. The clerk was waiting for details of the cost of running the service provided last Christmas from the Mumbles Chamber of Trade & Tourism.

Action Point 10/96/7 : the clerk

## **6. Compilation of a register documents held by councillors**

Still on-going.

Action Point 10/96/8 : the clerk

## **7. Guidelines for conservation area status**

Still awaited from CCS.

Action Point 10/96/12 : the clerk

## **8. Naming of Lime Kiln Bank and Parry's Lane**

Mrs Thomas reported that following the survey of residents undertaken by the community council the clear message was that the residents of Lime Kiln Bank wanted that to be the name appearing on any name plate for their road and that the residents of "Parry's Lane" did not want any name given to their road. It would appear that the suggested name of Lime Kiln Lane was prompted by Mr F Hughes conducting a survey at the request of CCS. The "Parry's Lane" residents were happy not to have any name and refuted the suggestion that this would cause problems for the emergency services as they always described their cul-de-sac as being near the Plough and Harrow, Murton. One resident had telephoned all 3 emergency services who agreed that it was not a problem that the road had no name plate. The clerk confirmed that he had received exactly the same responses as Mrs Thomas. It was agreed that CCS be advised of the outcome of this survey.

Action Point 12/96/1 : the clerk

## **9. Follow-up meetings with CCS Planning Dept.**

No further progress had been made. The clerk was instructed to write to the Chief Executive of CCS in an effort to obtain a clear response.

Action Point 12/96/2 : the clerk

#### **10. Deterring horse riders from footpaths**

The council will continue to monitor this situation.

Action Point 1/97/2 : the clerk

#### **11. Funding for footpath maintenance**

The clerk was instructed to ascertain from Julian Atkins of CCS the cost of :-

1. thrashing ground vegetation alongside footpaths.
2. cutting back hedges alongside footpaths.

Action Point 1/97/3 : the clerk

#### **12. Nursery Park contract**

To be discussed under Item 9 of the agenda.

#### **13. Gardens in Bloom**

A number of entries had already been received by the clerk including some in the new category of vegetable garden. The closing date was 7th June. All entry forms would then be passed to Mr Ridd who would arrange the viewing of the entries by the judges.

Action Point 3/97/3 : Messrs Ridd and Richards and the clerk

#### **14. Barlands Quarry**

No recent developments. The council would continue to monitor the situation.

Action Point 3/97/4 : the clerk

#### **15. Members' identification cards**

Members agreed that they would arrange to supply the clerk with passport size photographs by the next meeting of the council.

Action point 4/97/1 : members and the clerk

#### **15. Payment of rates by direct debit**

The necessary forms had been requested and completed and the matter is in hand.

#### **16. Adjustments to the council's insurances.**

The necessary endorsements stipulating the pieces of land owned by the community council were in hand

Action Point 4/97/4 : the clerk

#### **17. Public Rights of Way - draft statement from CCS.**

Mr Burns reported that the document was a statement of policy identifying certain key footpaths none of which were in this council's area which would have maintenance/development money allocated to them. No action is required by this council other than to note the document.

Mrs Riley suggested that as Footpaths Officer, Mr Burns should be asked to prepare a policy statement regarding footpaths in the council's area in time for the next council meeting. Mr Burns agreed to do so.

Action Point 7/97/1 : Mr Burns

#### **18. Barlands Boarding Kennels**

Mr Marsh reported that the owner had installed the gate to prevent fly tippers from dumping rubbish on what is a private access road. Mr Dixon suggested that the gate made it difficult for walkers to gain access to a registered footpath. Mr Marsh agreed to investigate further.

Action Point 5/97/1 : Mr Marsh

#### **20. Pavement alongside Murton Post Office**

This matter will be kept on file until Mr F Hughes can report whether CCS have now acquired ownership of the strip of land.

Action Point 2/97/2 : Mr F Hughes

## Correspondence

1. Proposed Music / Dance festival at Swansea Airport : Mr Marsh reported upon the invitation to representatives of community councils from the Public Relations Officer acting on behalf of the organisers of the proposed festival to a meeting at Dunvant Rugby Club on Monday 5th June. Mr John and he had represented Bishopston Community Council.

The purpose of the meeting was to allay the fears expressed by community councils and to answer questions about the festival. Mr Marsh reported that the meeting had taken place in the main bar of the rugby club which continued with its normal business. The presentation was inadequate and did not address the issues raised. Mr F Hughes had asked four separate questions none of which were answered satisfactorily.

The clerk reported upon the correspondence he had received from CCS following the letters dated 13th June to the Chief Executive complaining about the lack of consultation and to the Director of the Environmental Health and Trading Standards Dept. setting out conditions this council would require to be included in any licence for the festival. The replies evaded the issues raised. The clerk was instructed to write again to Mrs Sugar, the Chief Executive as set out earlier ( see Matters Arising from the additional meeting held on 10th June 1997.)

3. The Council for the Protection of Rural Wales : invitation to attend the council's AGM. It was agreed not to send a delegate to this meeting.

4. NALC : invitation to attend a one-day conference for community councils at Llandrindod Wells on 20th September 1997. It was agreed that Mrs J Lewis and the clerk attend. The council will meet the cost of attendance including reasonable travelling expenses.

5. Dr Derek Thomas of Laburnum Cottage, 12, Mansfield Rd. : complaining about noise levels when the Day Room is let to music groups. The clerk explained that Dr Thomas had telephoned him three times one Sunday afternoon to complain about the noise from the Day Room. The clerk had called at the Day Room after the first call to ensure that the young people using the room had the sliding windows/doors closed which they did. Dr Thomas had still complained angrily. He had also complained of receiving abusive language when he had complained at the Day Room to a group which regularly used the room on a Friday evening. On being questioned about this by the clerk, this group's leader was adamant that no-one had used abusive language on the occasion when Dr Thomas had appeared during a rehearsal.

It was agreed that Dr Thomas be advised that the sound levels would be monitored and that the instruction to groups to keep the windows closed would be repeated. The clerk reported that he had stopped taking bookings for Sunday afternoons and would continue this practice until the end of the summer at least.

6. Oaklands Educational Trust : request to use the Day Room car park to park a coach used for transporting French students. The coach would only be parked overnight and on Sundays. Request granted.

7. Mr C Dawson, 47 Bishopston Road : also addressed to Mr F Hughes as the local City & County councillor complaining about illicit parking in Bishopston Road by the parents of primary school pupils. The clerk was instructed to ask Superintendent Leighton Jenkins to tackle appropriate action enclosing copies of Mr Dawson's letter and Mr Hughes reply.

## Finance

### 1. Financial update

The statements of accounts showing receipts and expenditure for the preceding two months prepared by the clerk were noted. Mr John drew the clerk's attention to the need to include Standing Orders in the expenditure accounts. ( Revised statements are attached to these minutes.)

### 2. Millennium fund

Mr K Hughes reported that he had discovered that two building societies offered better investment terms to the council than Investec. He was waiting for precise details which he hoped to have in the very near future. It was agreed to refer this matter to the Finance Committee.

### 3 Accounts for payment

The following accounts were accepted for payment :-

Prontoprint -	additional receipt books -	£ 47.60
CCS -	refusal clearance -	28.10
JCD Electrical Services -	various items at the Day Room -	72.49
SWALEC -	services -	59.83
British Gas -	services -	229.76

The clerk submitted details of expenses he had incurred between 1st January '79 and 30th June '79 together with an invoice for quarterly pay of £550.00. The expenses amounted to £ 470.40 after deduction of the advance he had received in December '96. Mr Marsh pointed out that the Charge Card telephone bill would not include VAT which the clerk would be required to pay and suggested that the expenses claim be amended to include this amount which the council could later recover. The clerk's expenses and payment claim was otherwise accepted.

### 4. Auditing procedures

Mr John suggested that the Finance Committee should meet to put into effect the arrangements for a continuing internal audit which was now required. The clerk would liaise with Mr Richards as Chair of the Finance Committee to arrange a suitable date. The clerk reported that the date by which the council's accounts had to be submitted for audit was 17th July '97.

## Planning

1. Application 97/0781 re Bishopston Comprehensive School - construction of 5 porous tarmacadam tennis courts with floodlighting and perimeter fencing.

*Mr Burns declared an interest and took no part in the ensuing discussion.*

Mrs Julie Evans, Chair of Bishopston Comprehensive School's governing body, was present at the council meeting and at this juncture was invited by the Chair, Mr Ridd, to speak to the planning application.

Mrs Evans explained that the present tennis courts at the school were out of commission for health and safety reasons and that there had been no tennis played on them throughout this summer. It was proposed that new courts be built at a location alongside the present courts. Sportslot had agreed to fund the development on a match funding basis with the school provided that the courts were to be available for use for 39½ hours per week, that they would be available

3. the application may be in contravention of a requirement of the lease between CCS and the tenants of the airport that the tenants shall not commit a nuisance for neighbouring properties ( page 15, para 4.11.1)
4. that the proposed camp site is on an Area of Outstanding Natural Beauty and very close to a Site of Special Scientific Interest.

After discussion this recommendation was carried by 6 votes to 3 with one abstention.

In view of the time taken by the evening's agenda so far, the Chair suggested that the additional Agenda item relating to the NEWSLETTER and Item 9 be taken next. This was agreed

## **NEWSLETTER.**

Members had been provided with a draft NEWSLETTER. Each item was scrutinised and a number of alterations were suggested and accepted. It is intended that the revised document will be printed in readiness for distribution early next week.

## **Recreational Facilities Committee.**

Two matters required the council's urgent attention ;

### **1. Nursery Park contract**

Members had before them an application from Mr Robert Bizzell of Goodwood Installations to undertake the Nursery Park contract. The clerk was instructed to accept Mr Bizzell's application for a three month period, to advertise the contract for a six month period from 30th September '97 with a possibility of the contract being renewed from 1st April 1998 on a year's basis. Mr Bizzell to be informed of the advertisement. It was also agreed that, provided the work was of a satisfactory nature, Mr Bizzell would be offered £350 on completion of the 3 month contract in view of the heavy workload at this time of the year.

### **2. Maintenance and repairs.**

Mr Marsh had obtained estimates from Nova House Improvements for external work to the Day Room. After discussion it was agreed that only the first two items of this estimate be accepted at this stage i.e.

1. replacing the weatherboarding on the gable facing the road with uPVC at an estimated cost of £ 452.38 including VAT.
2. replacing the weatherboards on the section facing the car park including new rain water goods at an estimated cost of £ 468.83 including VAT.

The meeting closed at 10.00 p.m.



Cyngor Cymuned Llandeilo Ferwallt  
**Bishopston Community Council**  
**Minutes**

of the meeting of the council held on 28th July 1997  
at the Day Room, Murton Green at 7.30 p.m.

**Present :** Mr N Richards (Chair), Mr R Burn, Mr J Dixon, Mrs S Dunce, Mr F Hughes, Mrs S Jenkins, Mr D John, Mrs J Lewis, Mr K Marsh, Mr T Ridd and the clerk G Roberts.

The Chair, Mr Richards, opened the meeting using the gavel originally presented by A J Bending Chair of the council 1963 - 64 to which a new plate had been added by the former clerk, Mr W H Maslin, to mark his clerkship from 1965 to 1996.

**Apologies for absence :** Mr K Hughes and Mrs C Riley. Mrs J Thomas will arrive later.

**Council vacancy**

The clerk reported that the Returning Officer at County Hall, Swansea had not received any request within the prescribed time for an election to fill the vacancy consequent upon the resignation from the council of Mrs Cynthia Colderick. The council was therefore entitled to co-opt a member. Copies of a letter dated 26th July '97 received from Mrs Carrie Cooper of Caswell Bay Road indicating her interest in joining the council were passed to members. Following discussion, Mrs Cooper's application was unanimously accepted and she was co-opted as a council member for the remainder of this council's term (i.e. until May 1999).

**Minutes:** The minutes of the meeting held on 30th June 1997 were amended to refer to the closing date for entries for the Gardens in Bloom '97 event as 7th July ( not June) 1997. They were then accepted as a true record of that meeting and were signed by the Chair.

**MATTERS ARISING and ACTION POINTS**

**1. Ford in Church Lane**

The clerk reported that CADW had indicated that there was a possibility that it would be able to provide funds towards the restoration of the ford. An application form was being sent for completion by the clerk. It was suggested that the city & county council should be kept informed as it would be asked to contribute to the cost of restoration and any on-going maintenance costs would be that council's concern. It was also suggested that a suitably worded notice be erected stating that it was Gower's last remaining cobbled ford.

Action Point 11/95/1 : the clerk

**2. Footpath 8**

To be discussed later.

**3. Dredging on Helwick Bank**

There had been no recent developments. Community councils further west on Gower had undertaken to inform the clerk if there were any such developments.

Mr F Hughes left the meeting at 7.15 p.m.

At this point, the Chair, Mr Richards, welcomed to the meeting Mr Philip Weiss a countryside warden employed by the City & County of Swansea.

The agenda was suspended for the time being. Mr Weiss was invited to explain the nature of his work. Based at Pennard, his area of operation extends eastwards to include Pwll Du and its car park.

Among his duties, Mr Weiss will

1. discourage unauthorised parking and camping, litter problems and illegal fires.
2. undertake the repair of fences and gates
3. provide an environmental education service through guided tours and walks which will be advertised locally
4. liaise with local landowners e.g. the National Trust and farmers to resolve any local difficulties regarding the use of land.

Mr Weiss hopes to provide a 24 hour service and may be contacted on his mobile 'phone No. 0411 100 316. His contract runs until 8th November with a possibility of an extension after that date. A discussion followed during which members were able to question Mr Weiss further regarding his duties. The Chair thanked Mr Weiss for his explanation and for his attendance at the council meeting. He left at 7.35 p.m.

Mrs J Thomas arrived at 7.25 p.m.

The Chair resumed the agenda.

#### **4. Mansfield Road buses**

The clerk reported his conversations with Mumbles Chamber of Trade and Tourism relating to the cost of organising a bus service from Pennard to Mumbles on a regular basis three days a week. It was suggested that the clerk organise a meeting of Pennard, Mumbles and Bishopston community councils and the Chamber of Trade and Tourism to explore the costs and viability of a regular bus service between Southgate and Mumbles being provided for local residents by a consortium of the three community councils and MCT&T. Ms S Jenkins and Mrs J Lewis agreed to represent this council. Mr D John suggested that confirmation should be obtained that council funds could be spent on such a project.

Action Point 10/96/7 : the clerk

#### **5. Register of documents held by members**

This matter continues to be in hand.

Action Point 10/96/8 : the clerk

#### **6. Naming of Lime Kiln Bank and Parry's Lane**

The results of the surveys undertaken by Mrs Thomas on behalf of the council have been passed to the appropriate department of CCS.

#### **7. Follow-up meetings with the Planning Dept. of CCS.**

Matter still to be resolved.

Action Point 12/96/2 : the clerk

#### **8. Deterring horse riders from using footpaths**

Mr Julian Atkins, the CCS Rights of Way Officer had undertaken to produce plans to erect barriers to deter horse riders. The clerk was instructed to pursue the matter with Mr Atkins.

Action Point 1/97/2 : the clerk

#### **9. Funding for footpath maintenance**

To be discussed later.

#### **10. Barlands Boarding Kennels**

The situation has been investigated by Mr R Burns the council's Footpaths Officer with a view to the possible registration of the footpath

#### **11. Pavement outside Murton Post Office**

Although the pavement has been given a fresh coat of tarmac, the council was informed that CCS has not completed its investigations into the ownership of the strip of land.

Action Point 2/97/2 : Mr F Hughes



Mr Dixon complained about the state of the roadside near the telephone kiosk in Mansfield Road. There is no clear definition between the highway and a pedestrian footpath. Many people feel vulnerable when walking along Mansfield Road because of the volume and speed of traffic. The clerk reported that he had been approached by two local residents complaining about the excessive speed of traffic in Mansfield Road and the overhanging branches from hedges which were no longer automatically lopped by passing buses. The matter had been taken up with the Highways Dept. of CCS.

Action Point 7/97/1 : the clerk

### **12. Nursery Park contract**

Mr Ridd reported that little work appears to have been undertaken by the new contractor. Mrs Thomas further reported that although grass had been cut, nettles had not been cut back. It was suggested that a meeting be arranged with Mr Bizzell attended by the Chair, Mrs Thomas, Mr Ridd and the clerk.

Action Point 7/97/2 : the clerk

### **13. Gardens in Bloom '97**

Mr Ridd reported as follows :

"The judging of the 22 entries in this year's Gardens in Bloom event was undertaken by Mr Ken Roberts and Mr Geoffrey Phillips of Dunvant Horticultural Society. Mr T Ridd, representing the community council, accompanied the two judges.

17 of the entries were considered on the evening of Tuesday 15th July and the remaining five entries on the evening of Wednesday 16th July.

It is most pleasing to report that not only were the number of entries in total far in excess of the totals for previous years but also that three of the new categories (namely vegetable gardens, cottage gardens and hanging baskets and/or tubs) appeared to capture the interest of and appealed to would-be participants.

The judges felt that the council should review its decision to award a prize for "a garden - back or front" and award back and front gardens as two distinct entities. This observation should be incorporated in the recommendations that follow.

The recommendations are :-

1. All entrants be informed as soon as possible of the outcomes of the Gardens In Bloom event and thanked for their participation.

2. The winners of the various categories be informed as :

- a) vegetable garden : Mr H H Fry Heathercroft, Northway Cross
- b) front garden : Mrs Iona Jones 178, Bishopston Road, Bishopston
- c) back garden : Mr R A L Weston 1, Northway Court, Bishopston
- d) cottage garden : Mrs R Jones 30, Bishopston Road, Bishopston
- d) baskets and/or tubs : Mr J Morse 37, Pyle Road, Bishopston

3. The two judges be invited to the presentation evening along with the winners and runners-up in each of the five categories above. ( N.B. Mr Roberts will be in the USA until 14th October '97 so that I strongly urge the council to delay the presentation evening until after 14th October. Both gentlemen gave willingly of their time and were fair and impartial in their judgement.)

4. The runners-up were deemed to be :

- a) vegetable garden : Mr I J Jones 58, Oldway, Murton
- b) front garden : Mr Aubrey Davies tied with Mr R A L Weston
- c) back garden : Mr D Stock 44, Long Acre, Murton
- d) cottage garden : Mrs M Gerke Malt House, 2, Bishopston Road
- e) baskets and/or tubs : Mrs B Beresford 29, Pyle Road, Bishopston

5. The council to consider an additional category for the event in 1998 namely Business / Commercial Premises.

Mr Ridd was thanked for his report and for his management of the event on behalf of the council. Following discussion and on learning that Mr Ken Roberts would still be in this country on that date it was resolved to hold the presentation evening on Friday 29th August at 7.30. The judges, all the participants and the former clerk Mr Maslin, in whose name an award would be presented, would all be invited. A meeting to organise that evening will be held on Wednesday 6th August at 7.30 p.m. in the Day Room.

#### **14. Barlands Quarry**

There have been no recent developments in this connection.

#### **15. Councillors' Identification Cards**

It was agreed that all members of the council would provide the clerk with passport size photographs at the next meeting of the council. It was suggested that Mr Ian Ferguson could to produce appropriate ID cards.

Action Point 4/97/1 : members

#### **18. Adjustments to the council's insurances**

The appropriate endorsements have been received.

### **CORRESPONDENCE**

Letter dated 10th July from CCS informing that a dance music festival would not be held at Fairwood Airport in August. It was agreed that copies of this letter be displayed on the council's notice boards.

### **FINANCE**

#### **1. Update of current situation**

The clerk reported that the council's financial documents were in the hands of the District Auditor. Preparing the council's finances for audit in the newly prescribed manner had taken considerable time. The statement of receipts and payments for the year ending 31st March 1997 was made available to members.

#### **2. Recommendations regarding the Millennium Fund**

The clerk reported his investigations with the Nationwide Building Society as instructed at the meeting of the Finance Committee held on 24th July. The only investment accounts the council could open with that building society offered very low rates of interest. It had been expected that M K Hughes would have been in a position to report his investigations of the most advantageous way to invest council funds. In his absence, Mr Ridd offered to undertake enquiries and to report to the Chair and clerk who were then mandated to act as they saw fit in the council's best interests.

### 3. Reporting and internal audit arrangements

The new quarterly reporting procedures agreed in the Finance Committee of the 24th July were explained together with the recommendations for quarterly internal audits. These arrangements were accepted. Messrs Dixon and Marsh volunteered to join Mr John as the internal auditors. This was unanimously accepted by the council.

### 4. Obtaining estimates for capital spending

The three recommendations of the Finance Committee in this connection were explained and accepted by the council. In future

- a) the Chair and clerk have power to authorise any work which is expected to cost up to £150.
- b) more than one estimate will be obtained for work expected to cost between £150 and £2,500.
- c) in accordance with paragraph 70 of the council's Standing Orders, the City & County of Swansea will be asked to recommend appropriate contractors for work expected to cost over £2,500.

### 5. Review of charges for the use of council facilities

Members were provided with a document showing the current charges levied for the use of the council's facilities and the increases in these charges proposed by the Finance Committee on 24th July. After discussion, the committee's proposals set out below were accepted unanimously with effect from 1/10/97.

Day Room - for any four hour period :

commercial groups and non-village clubs / groups : .	£ 16
family parties : . . . . .	£ 16
instrumental groups : . . . . .	£ 16
village clubs / groups : . . . . .	£ 8

Committee Room - for any four hour period :

any village group : . . . . .	£ 5
commercial organisations : . .	£ 8

Pitches including the use of dressing rooms :

senior games : . . . . .	£ 16
junior games : . . . . .	£ 6
special users	
e.g. Craig-y-Nos School : . .	£ 16
dressing rooms only . . . . .	£ 6

The clerk was instructed to write to the various regular users informing them of the increases as soon as possible in order that they in turn may inform their members and pointing out that there has been no price increase for the last 6 years.

### 6. Accounts for payment

The council agreed the payment of the following accounts :

Shaw & Sons Ltd for a new Receipts & Payment register: £ 48.01 (including £ 7.15 VAT)  
N Richards : Chairman's allowance: £ 250.00

S. Wales Photocopiers : supply of toner for the former machine : £ 35.25 (including £ 5.25 VAT)

The council required further information before paying two accounts for £312.50 and £50 from William Sked for work up to June '97.

# Cyngor Cymuned Llandeilo Ferwallt Bishopston Community Council

## Minutes

of the meeting of the council held on 29th September 1997  
at the Day Room, Murton Green  
starting at 7.30 p.m.

**Present :** Mr N Richards (Chair), Mrs C Cooper, Mr J Dixon, Mrs S Dunce, Mr K Hughes, Mrs S Jenkins, Mr D John, Mrs J Lewis, Mr K Marsh, Mr T Ridd and the clerk G Roberts.

The Chair, Mr Richards welcomed Mrs Carrie Cooper as a councillor having been co-opted to fill the vacancy following the resignation of Mrs Cynthia Colderick. Mrs Cooper completed and signed the declaration of acceptance of office. Mrs Cooper agreed to serve as a member of the council's Finance Committee.

**Apologies for absence :** Mrs J Thomas

A letter of resignation from the council received from Mrs Cynthia Riley was read to members by the clerk. A copy of a letter of resignation received from City & County Councillor Mr F Hughes had already been received by members. The Chair, Mr Richards spoke of his regret at losing two hard working members who had served the community council since its inception. These sentiments were echoed by other member present.

Members agreed

- a) to a suggestion from Mr Ridd that cards should be sent to Mrs Riley and Mr Hughes signed by each councillor in addition to a letter thanking them for their different contributions to the council's work.
- b) that the clerk should arrange for the appropriate advertisement to be issued informing local electors of the two vacancies
- c) that, as the local member of the City & County of Swansea Council, Mr Hughes be sent copies of agendas for community council meetings and be asked to supply monthly written reports of matters discussed at City & County Council meetings affecting the Bishopston Community Council area.

### **Minutes:**

The minutes of the meeting held on 28th July 1997 were amended so that the reference to £150 on page 5, item 4. "Obtaining estimates for capital spending" be changed to £250 in both instances. With this amendment, the minutes were accepted as a true record of that meeting and were signed by the Chair.

### **Matters arising and Action Points :**

#### **1. Ford in Church Lane**

The clerk was instructed to pursue negotiations with CADW and CCS.

Action Point 11/95/1 : the clerk

## **2. Manselfield Road buses**

The clerk reported that a meeting was being organised between representatives of Mumbles and Pennard community councils and Mumbles Chamber of Trade and Tourism to explore the possibility of organising a bus service from Pennard to Mumbles via Manselfield Road independent of South Wales Transport. Mrs J Lewis and Ms S Jenkins will represent Bishopston Community Council. Mr K Hughes asked to be added to that group. The clerk reported that his enquiries had revealed that it would be in order for community council funds to be allocated towards a project such as this as the outcome would benefit the whole community.

Action Point 10/96/7 : the clerk

## **3. Compilation of a register of documents held by councillors**

This matter is in hand.

Action Point 10/96/8 : the clerk

## **4. Follow-up meetings with the Planning Dept.**

This matter is on-going.

Action Point 12/96/2 : the clerk

## **5. Funding for footpath maintenance**

The CCS Rights of Way Officer, Mr Julian Atkins had been requested to undertake work as outlined in the minutes of the meeting held on July 28th. No response had been received yet. The clerk was instructed to remind Mr Atkins and, if necessary, to write to the Leader of the Council, Mr Hedges.

Action Point 1/97/3 : the clerk

## **6. Pavement alongside Murton Post Office**

It was agreed that there was no need to pursue this matter any further as the condition of the pavement was now a great improvement on its former state.

## **7. Gardens in Bloom**

No further action required this year.

## **8. Councillors' identification cards**

Some photographs had been received for incorporation in the cards. Members who had not supplied the clerk with a coloured passport sized photograph were asked to do so by the date of the next meeting.

Action Point 4/97/1 : members

## **9. Pedestrian safety in Manselfield Road**

The clerk reported his meeting with Mr Knight of the CCS Highways Department. Overhanging hedges had since been trimmed (in Manselfield Rd. and at Pyle Corner), Mr Knight had promised to explore the possibility of building a pavement near the telephone kiosk including the erection of bollards to enhance the safety of users and would organise a traffic census sometime in the autumn to judge the volume and speed of traffic using Manselfield Road. He had indicated, however, that even if it were accepted that traffic calming measures were required, these would not be installed for some time because of the call on council budgets. In the meantime he would ensure that various missing name signs would be replaced in the near future.

Action Point 7/97/1 : the clerk

### **10. Dredging on Helwick Bank**

The clerk was unaware of any developments. He was instructed to write to Mr Martyn Caton M.P. to ascertain whether he was aware of any changes in the situation.

Action Point 10/96/6 : the clerk

### **11. Name plates for Lime Kiln Bank**

Signs have yet to be erected. The clerk was instructed to ask Mr F Hughes to enquire about progress.

Action Point 12/96/1 : the clerk

### **12. Barlands Quarry**

There have been no recent developments.

## **CORRESPONDENCE**

1. Letter from the Gower Society requesting photographs of events during the last year for inclusion in a Gower composite collage. Members had no photographs to offer. The clerk was instructed to enquire of the headteacher of the primary school ( Maypole dancing) and the two local W.I.s.
2. Threat to Gower from the expansion of a caravan park in north Gower. Letter noted.
3. Save our Song birds. Letter relating to hedge trimming methods. It was suggested that reference to the matter raised could be included in the next issue of NEWSLETTER. Contents noted.
4. Letter from Murton Rovers in reply to complaint from the community council relating to the use of the playing fields for soccer games on the day of the funeral of Diana, Princess of Wales. Contents noted.

## **FINANCE**

### **1. Finance Committee**

Mr Ridd proposed and Mr Marsh seconded that the minutes of the meeting of the Finance Committee held on 13th August be accepted. Agreed.

### **2. Internal audit**

Messrs. Dixon, John and Marsh will arrange to meet the clerk to undertake the first internal audit.

### **3. Statement from the District Auditor**

The statement accepting the council's accounts for the year ending 31st March 1997 were noted. The clerk reported that, as required, copies of this statement had been posted on the council's notice boards. It was agreed that copies of the statement of accounts accepted by the District Auditor be sent to members.

### **4. Update of current situation**

The clerk presented a record of spending and of receipts from April to September '97. It was agreed that the Finance Committee should meet on Monday 20th October '97 at 8.00 p.m. Mrs Carrie Cooper was unanimously elected onto this committee by fellow members.

## 5. The Millennium fund

Mr Ridd reported that he had discovered that most building societies would only accept deposits from individuals rather than from organisations such as local authorities. Mr Hughes proposed and Mr John seconded that the £2,000 Millennium fund together with a further £4,000 of the council's balance be transferred into the council's Deposit Account with Lloyds Bank. This was agreed unanimously.

## 6. Accounts for payment.

The following accounts were accepted for payment :-

<u>payee</u>	<u>service</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>
J.C.D.Electrical Services	repairs to light fittings	27.00	4.72	31.72
Gerald Davies Ltd	maintenance contract	1,554.40	272.02	1,826.42 <i>ma</i>
Michael Harris Insce Serv's	annual premiums	1,160.91	46.44	1,207.35
SWALEC	charges	61.84	4.94	66.78
K Marsh	expenses as listed	445.84	78.48	524.31
G Roberts	quarterly honorarium	550.00	-	550.00
<b>TOTALS</b>		<b>£ 3,799.99</b>	<b>406.60</b>	<b>4,206.58</b>

Mr Marsh reported that he had a set of itemised expenses amounting to £221.63 including VAT which were still outstanding. It was agreed that these would be met on receipt of a copy by the clerk.

## PLANNING

The council's Planning Officer, Mr Marsh, had attended to five applications during August. He recommended that no objections should have been raised to any of the applications which were as follows :-

97/1060	Chantry Acre, Bishopston	retention of a chalet
97/1112	Chapel House, Backingstone Lane	new extension and garage
97/1121	Heathfield, Reigit Lane, Bishopston	pitched roof to existing rear extension
97/0781	Bishopston Comprehensive School	amended plan for new tennis courts
97/0365	19, Hareslade, Bishopston	amended plan for a new roof etc.

## FOOTPATHS and ROADS

1. Mr Marsh reported receipt of a letter from Mr Bob Taylor of CCS informing the council that 2 styles would be erected at Glyn Ceinach Farm. Letter noted.
2. Footpath 2 : An application has been submitted to divert the footpath at its Caswell Bay end. It was suggested that CCS should be urged to undertake the agreed work which should ensure that the footpath would have a less dangerous entry onto the main road. A copy of our letter should be sent to the landowner Mr Dai Morris.
3. Footpath 14 : The surface of the footpath is dangerous. Waymarking signs are still missing.
4. Footpath 50 : Mr Marsh reported that Mr Billy Marsh of 65, Bishopston Road had complained that car drivers were parking on the footpath in Bishopston Road and blocking vehicular access at the mouth of the footpath. Clerk instructed to refer the matter to the CCS Rights of Way Officer.
5. Name plates : The village name sign "Murton" has not been reinstated outside No 93, Mansfield Road. Clerk instructed to contact the Highways Officer to ensure progress.

## **RECREATIONAL FACILITIES COMMITTEE**

1. Messrs Ridd, Marsh and Richards will report their suggestions for improvement to the Nursery Park at the next meeting of the Recreational Facilities Committee.
2. It was agreed that the offer from Mr Robert Bizzell to undertake the contract for maintenance of the Nursery Park be accepted. Members would monitor whether the contract requirements were being met. The clerk was instructed to arrange a meeting between Mr Bizzell and Messrs. Ridd and Richards.
3. Mr Burn enquired why the contractors Gerald Davies Ltd were using so much herbicide to clear grass around trees on Murton Green and Mansel Green. The clerk was instructed to write to the contractors expressing concern about the amount of herbicide being used.
4. The request from Mr Mike Dunce to be able to organise archery practice and matches on Murton Green playing fields was reported together with the outcome of a meeting with Mr Dunce to ascertain more information about his proposals. A recommendation will be made to the Finance and Recreational Facilities committees of the charges which should be levied by the council for this activity on its land.

The Chair, Mr Richards, suggested that discussion of Items 11, 12 and 13 of the agenda be deferred to the next meeting in order that items 10 and 14 could be taken at this meeting. Agreed.

## **BISHOPSTON PRIMARY SCHOOL**

Mr Hughes, the council's representative on the school's Governing Body noted that his last report to the council had been in November 1996 following the inspection of the school by OHMCI. Since that time the school had submitted its Action Plan to address the Key Issues of the report. OHMCI and the local education authority had subsequently monitored the school's development, the governors had held a consultation meeting with parents, the school's staffing levels had been reduced by one teacher.

The governors had invited the local education authority to undertake a further inspection to evaluate progress and which would include consultation with and reporting back to governors staff and parents. This inspection had not yet taken place.

At the start of the current school year, Mr Mike Greenaway had been elected Chair of the Governing Body; Mr F T Hughes had resigned as a governor and Mr J Dixon (not Community Councillor J Dixon) had been elected Vice Chair.

Mr Hughes was thanked for his report.

## **MILLENNIUM**

It was agreed that a meeting of the Millennium Committee should be called for 7.00 p.m. on Monday 20th October '97.

The meeting was closed at 10.10 p.m.



Cyngor Cymuned Llandeilo Ferwallt  
Bishopston Community Council

Minutes

of the meeting of the council held on 27th October 1997  
at the Day Room, Murton Green starting at 7.30 p.m.

**Present :**

Mr N Richards (Chair), Mrs C Cooper, Mr J Dixon, Mrs S Dunce, Mr K Hughes, Mrs S Jenkins, Mr D John, Mr K Marsh, Mr T Ridd Mrs J Thomas and the clerk G Roberts.

**1. APOLOGIES for ABSENCE :** Mrs. J Lewis

**2. MINUTES:** The minutes of the meeting held on 28th July 1997 were amended so that

1. the reference on page 3 to the minutes of the meeting of the Finance Committee reads the report of the Finance Committee and
2. the reference on page 4 under item 4 of "Footpaths and Roads" referred to Mr Billy Morris and not as stated.

The minutes were then accepted as a true record of that meeting and were signed by the Chair.

**3. MATTERS ARISING and ACTION POINTS**

**1. Ford in Church Lane**

The clerk was instructed to ascertain from Councillor F T Hughes whether any progress was being made in this connection.

Action Point 11/95/1 : the clerk

**2. Mansfield Road buses**

The clerk reported the favourable outcome of his correspondence with Pennard and Mumbles Community Councils and his contact with Mumbles Chamber of Trade and Tourism. It was agreed that a meeting of representatives of these bodies and of the three representatives of Bishopston Community Council be held at the Day Room on Wednesday 19th November '97 to explore the practicality of organising a regular bus service between Southgate and Mumbles.

Action Point 10/96/7 : the clerk

**3. Compilation of a register of documents held by various councillors**

Work still in hand

Action Point 10/96/8 : the clerk

**4. Follow-up meetings with the Planning Department of CCS**

No progress reported. It was agreed that this Action Point should now be cancelled.

**5. Funding for footpath maintenance**

The letter dated 20th October from Julian Atkins the CCS Rights of Way Officer was noted. After detailed discussion it was agreed that

- a) Mr Atkins be thanked for his offer of assistance with the cost of the work deemed necessary to the hedges bordering specific footpaths. A more detailed response would follow shortly.
- b) The clerk should obtain confirmation from the landowners - Mr Tommy Jones, Bishopston Comprehensive School and the local education authority - that they have no objection to work being undertaken on the hedge bordering footpath 8.

#### 4. CORRESPONDENCE

1. Small Landscape Project linked to Gower AONB. CCS offers assistance towards the cost of repairing / restoring small scale landscape features within the Gower AONB and Heritage Coast. After discussion, the following local features were identified as worthy of submission to the scheme :- St Peter's Well, Holt's Field; the chapel at Backingstone Farm; the ford on Church Lane and the old village pound on Barlands Common. The clerk was instructed to inform the CCS Countryside Project Officer, Steve Parry, accordingly.
2. Request from CCS dated 2nd October 1997 for a venue in which the Welsh Office could conduct a public enquiry regarding the definitive map of the footpath between bridleways 1 and 4. In view of the time which such enquiries could take, it was suggested that the Day Room would not be an appropriate location. The clerk was instructed to suggest the Murton Methodist Hall and or St Teilo's Church Hall after consultation with the relevant key holders. The council would naturally wish to be informed of the dates of the enquiry so that it could, if necessary, be represented and could inform local residents.

#### 5. FINANCE

- a) The report of the meeting of the Finance Committee held on 20th October 1997 was accepted.
- b) The issue raised in the letter from the secretary of Elan Vital Wales requesting a reduction in its weekly payment for the use of the Day Room from £16.00 to £10.00 was discussed. The council was informed of the recommendation from the Finance Committee that the original charge should be reinstated with the proviso that if a request were received for a booking which would qualify to be charged at the £16 rate, this other booking would take precedence over an Elan Vital booking. Mr Burn proposed and Mr Ridd seconded that the recommendation of the Finance Committee be accepted. After a lengthy debate, and in view of the fact that the group books two sessions on some Sundays, an amendment was proposed by Mr Dixon and seconded by Ms Jenkins that a letting fee of £13.00 be charged to this group. The amendment was carried.

##### 1. Update of the current financial situation

Mr John spoke to the Financial Statement which had been prepared for this meeting (copy attached). He explained the proposal from the Finance Committee that an amount of £2,200.00 be added from reserves to the "Buildings" budget. Discussion followed regarding the adequacy of the suggested amount and the need to show a division within the "Buildings" budget between Repairs & Maintenance on the one hand and Running Costs of heating, lighting and cleaning. The Finance Committee's recommendation was accepted. It was agreed that the Recreational Facilities Committee should maintain detailed annual budgets and that these budgets should not be exceeded. On behalf of the council, Mr Ridd thanked Mr John for undertaking the work involved in preparing the Financial Statement.

##### 2. Accounts for payment

The following accounts were accepted for payment:

	Net	VAT	Gross
Nova Windows & Doors	218.45	38.23	256.68
Fire Protection Services			161.00
S & R Franks	1,510.14	264.31	1,774.45
clerk's expenses	275.69	14.57	290.26
<b>TOTALS</b>	<b>2,004.28</b>	<b>317.11</b>	<b>2,482.39</b>

## **PLANNING (continued)**

*C. Application 97/1476* : Applicant - R Summers re the erection of a detached garage at Acres End, Caswell Bay Road. Mr Marsh recommended no objection.

The Planning Officer's recommendations were accepted by the council.

Mr Marsh reported that in the case of 44 Hareslade which was being rebuilt without planning permission having been sought, the owner had agreed to submit a retrospective planning application. He was in discussion with the Planning Department of CCS regarding a number of instances of other contraventions of planning guidelines at Hareslade.

Mr Marsh also reported on a seminar for officers and community councils which he had recently attended at County Hall, Swansea relating to the procedures for applying enforcement orders. Papers relating to this seminar are available with Mr Marsh.

## **13. MILLENNIUM**

Mr Hughes reported that a meeting of the Steering Group will be held on Monday 17th November. The meeting will hope to take matters forward whether the community is considering major projects and/or a series of events. The Steering Group consists of Mrs B J Williams of the comprehensive school, Rev Chris Lee of St Teilo's Church and Mr David Jenkins formerly of South Gower RFC.

## **10. BISHOPSTON PRIMARY SCHOOL**

As the council's representative on the primary school's Governing Body, Mr Hughes reported that an inspection of the school had recently been undertaken by the local education authority. Although he had been unable to attend the feed-back meeting for governors, Mr Hughes understood that the outcome of this inspection was relatively positive. There will shortly be a further reporting meeting for parents at which the governors will be present.

Mr Hughes informed the council that medical authorities have predicted that one pupil of the primary school who suffers from leukaemia and bone marrow cancer has only 2 to 3 weeks to live. Parents and staff have raised £550 to enable the pupil to visit Eurodisney and to have other exciting experiences.

## **8. FOOTPATHS and ROADS**

Mr Ridd observed that the road surface between Pyle Corner and Kilfield Road is very poor being pot holed.

Mrs Dunce suggested that the hedge bordering the footpath along the main road from The Glebe to Church Lane needs to be cut back.

Mr Marsh observed that street lighting in Caswell Bay Road and on Northway is already partially obliterated by trees and that the situation will worsen in the Spring when leaves re-appear. He also reported that a road accident at Pyle Corner had demolished the letter box there. Road markings need revision to attempt to avoid a repetition.

The clerk was instructed to write appropriately to the Highways Department of CCS.

Cyngor Cymuned Llandeilo Ferwallt  
**Bishopston Community Council**

**Minutes**

of the meeting of the council held on 24th November 1997  
at the Day Room, Murton Green starting at 7.30 p.m.

**Present :**

Mr N Richards (Chair), Mr B Burn, Mrs C Cooper, Mr J Dixon, Mr K Hughes, Mrs S Jenkins, Mr D John, Mrs J Lewis, Mr K Marsh, Mr T Ridd, Mrs J Thomas and the clerk G Roberts.

**1. APOLOGIES for absence : Mrs S Dunce**

**2. MINUTES of the last meeting :**

The minutes of the meeting held on 27th October 1997 were amended so that the reference to 44 Hareslade under PLANNING (continued) on Page 5 was changed to 34 Hareslade.

X The amended minutes <sup>was</sup> accepted as a true record of the meeting held on 27 October 1997 and were signed by the Chair.

Mr Marsh complained that the practise of issuing Action Points for a number of issues decided at council meetings was not being maintained.

Two vacancies still exist on the council. Mr Michael Roberts of Reigit Lane had declared that he would not be available for co-option to the council as he could have a conflict of interest being an officer of the City & County of Swansea. Members agreed to co-opt Mrs Mabel Matthews of Bishopston Road who currently serves on the Recreational Facilities Committee and Mr Bernard Taylor of Wellfield Road. The Chair, Mr Richards looked forward to welcoming the two co-opted members at the council's December meeting.

Action Point 11/97/1 : the clerk

**3. MATTERS ARISING and ACTION POINTS :**

**1. Reports from City & County Councillor F T Hughes**

The council still requires a monthly report from City and County Councillor Mr F T Hughes despite his resignation from the community council. The clerk reported that he had been advised by Mrs Hughes that Mr Hughes had been unwell for the past month and had not been able to attend to the business of the Principal Authority. Members agreed to the suggestion made by Mr Ridd that to avoid placing unnecessary pressure upon Mr Hughes at a time of ill health, the clerk should ask whether he could recommend another city & county councillor who could furnish this council with regular monthly reports of matters affecting this community.

Action Point : 11/97/2 : the clerk

**2. Ford in Church Lane**

SP The clerk reported that he had raised the question of restoring the condition of the ford with Mr Julian Atkins when discussing another related matter. Mr Atkins had recommended that an approach be made to the Highways Department. This had been done and a response is awaited. The Chair suggested that the clerk also renewed the efforts to enlist the support of CADW.

Action point : 11/95/1 : the clerk

#### **6. Photographs for members' I.D. cards**

Members who had not yet provided the clerk with photographs were urged by the Chair to arrange for this to be done.

Action Point 4/97/1 : members

#### **7. Pedestrian safety in Manselfield Road**

The clerk was instructed to ascertain whether the promised traffic survey had yet taken place and if so the findings of that survey.

Action Point 7/97/1 : the clerk

The clerk was also instructed to ensure that missing road signs in Manselfield Road were restored by the Highways Department as soon as possible.

Action Point 11/97/5 : the clerk

#### **8. Dredging on Helwick Bank**

The clerk awaited a response from Mr Caton M.P. but had been advised by clerks from community councils at the western extremity of Gower that they had been informed that the dredging company had been given an extension in the period during which it could operate on the bank but no increase in the amount extracted had been permitted.

Action Point 10/96/6 : the clerk

#### **9. Name plates for Lime Kiln Bank**

The clerk reported that he had spoken to the officer of CCS concerned with this matter. Notices had been posted in the vicinity of Lime Kiln Bank inviting objections to the proposed naming of the road. The time in which objections had to be made had expired and CCS was now in the process of having the name plates made and erected. However, the CCS officer stated that residents had expressed a preference for Lime Kiln Lane as the name for the road and this is what would appear on the name plates.

Action Point 10/97/1 : the clerk

#### **10. Middlecroft Lane**

The clerk had reported that the name plate for Middlecroft Lane had been vandalised. CCS would replace or repair the original if it was still available. It was reported that the name plate was to be found on the property belonging to Mr Beer of Middlecroft Lane.

Action Point 11/97/6 : the clerk

#### **11. Small Landscape Project**

The clerk confirmed that the list of local features referred to the minutes of the meeting held on 27th October had been passed to Mr Steve Parry of CCS. This list included the ford in Church Lane.

Action Point 11/97/7 : the clerk

#### **12. Request for a venue for a Welsh Office public enquiry**

The clerk confirmed that, as instructed, he had contacted the key holders of Murton Methodist Church Hall and St Teilo's Church Hall in The Glebe and had subsequently passed on their names, addresses and telephone numbers to CCS explaining why it would not be convenient to hold the enquiry in the council's hall. He had also asked to be informed of the dates of the enquiry.

Action Point 11/97/8 : the clerk

#### **f) Christmas lights**

It was agreed that the usual Christmas tree would be set up in the Day Room during the week beginning 1st December 1997.

The clerk was instructed to write to the police authorities requesting permission to connect Christmas lights at the police house for display in the tree on police grounds at Pyle Corner and for permission to lower the height of the hedge overlooking Pyle Corner at the same time.

Action Point 11/97/14 : the clerk

### **10. PLANNING**

Details of the following planning applications had been made available to members :

#### A. Application 97/1519 :

Applicant - T L Jones - the erection of a detached garage at 70, Manselfield Road.

#### B. Application No. 1535 :

Applicant Mrs Dale Dewitt - a rear conservatory extension at 41, Pwlldu Lane.

*Mr Marsh declared an interest in so far as the applicant's property backed onto his own.*

*His offer to withdraw was considered unnecessary.*

#### C. Application No 97/1567 :

Applicant D Thomas - the erection of a detached dwelling house at 31, Hareslade.

#### D. Application 97/1568 :

Applicant D Thomas - the siting of a residential caravan for a temporary period.

The council's Planning Officer, Mr Marsh recommended that the council should offer no objection to any of these applications although in the case of Application No. 97/1568 he recommended that approval be given for a period of 6 months only in order to encourage the applicant to proceed with the rebuilding of his chalet referred to in Application No 97/1567 without delay.

Members accepted Mr Marsh's recommendations.

Mr Marsh went on to report that a residential caravan was still sited at 39, Hareslade without planning permission. The clerk was instructed to write to the Enforcement Officer at the CCS Planning Dept urging him to enact enforcement procedures in this case without further delay.

Action Point 11/97/15 : the clerk

### **11. FOOTPATHS and ROADS**

Discussion was deferred until the next meeting of the council.

### **13. MILLENNIUM**

Members had before them records of the meeting of the Millennium Committee of 20th October and of the Millennium Steering Group of the 17th November 1997. Mr Hughes explained the reference to the establishment of a green with a tree and bench outside the Joiner's Arms. The clerk was instructed to write to the agents acting for the Duke of Beaufort the land owner after having received a suitable diagram from Mr Hughes to explore the feasibility of such a proposal.

The meeting ended at 9.45 p.m.

# Cyngor Cymuned Llandeilo Ferwallt Bishopston Community Council

## Minutes

of the meeting of the council held on 23rd December 1997  
at the Community Centre, Murton Green starting at 7.30 p.m.

**PRESENT :** Mr N Richards (Chair), Mr B Burn, Mr J Dixon, Mr K Hughes, Mr D John,  
Mr K Marsh, Mr T Ridd, Mr B Taylor, Mrs J Thomas and the clerk G Roberts.

**APOLOGIES for ABSENCE :** Mrs C Cooper, Mrs S Dunce, and Mrs M Matthews

The Chair, Mr Richards welcomed Mr Taylor as a co-opted member of the council until May 1999. Mr Taylor completed the necessary documentation.

### MINUTES :

The Vice Chair, Mr Ridd, had a number of suggestion to improve the spelling and style of the minutes of the meeting held on 24th November 1997 which he passed to the clerk. Otherwise the minutes were accepted as a true record of that meeting and were signed by the Chair. For the record Mr Hughes drew the attention of the council that he had been able to allay members' concerns regarding the need to part fund another cricket pitch in association with Sportslot.

### MATTERS ARISING :

#### 1. Ford in Church Lane

The clerk reported he had contacted the Highways Dept of CCS, CADW and the Gower Society. He questioned whether an approach should be made to CPRW pointing out that the council had decided not to renew its membership last year. No action to be taken re CPRW. Await outcome of other enquiries.

Action Point : 11/97/2 : the clerk

#### 2. Mansfield Road buses

The clerk reported having learnt of the possibility of funding support from CCS. Mr Hughes suggested that a needs analysis should be undertaken before the council commits itself to any financial support for a service which might prove unviable. It had been agreed that a suitable questionnaire would be incorporated in the forthcoming issue of the NEWSLETTER.

Action Point : 10/96/7 : the clerk and specified councillors

Mr Burn observed that it was necessary to ensure that the present bus service did not deteriorate any further and commented on the conditions of local bus shelters and their surrounds. Mr Ridd offered to undertake a survey of the shelters before any approach was made to South Wales Transport.

Action Point : 12/97/1 : Mr Ridd

#### 3. Compilation of register of documents held by members

No further progress to report.

Action Point : 10/96/8 : the clerk

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